

# CANDIDATE GUIDE AND CALENDAR OF EVENTS



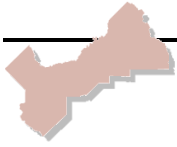
PRESIDENTIAL PRIMARY ELECTION  
MARCH 3, 2020

Compiled and Distributed by Brandi L. Orth  
Fresno County Clerk/Registrar of Voters

2221 Kern Street • Fresno, California 93721  
Phone: (559) 600-8683 • Fax (559) 488-3279

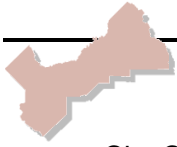
[fresnovote.com](http://fresnovote.com)

Last Updated: 11/18/2019



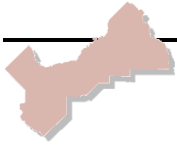
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## **Fresno County Clerk/Registrar of Voters**

2221 Kern Street

Fresno, CA 93721

Phone: (559) 600-8683 Fax: (559) 488-3279

Dear Candidate,

The County Clerk/Registrar of Voters Department is dedicated to helping all qualified candidates get their names printed on the ballot and to ensure that the election is fair and accurate.

The following guide is intended to provide general information and does not have the force or effect of law, regulation or rule. In case of conflict, the law, regulation, or rule will apply. Candidates and others using this handbook must bear full responsibility to make their own determination as to all local standards and duties. Thus, the references are provided for convenience only and should not be relied upon. It is distributed with the understanding that the County Clerk/Registrar of Voters is not rendering legal advice and that this guide is not a substitute for legal counsel.

The County Clerk/Registrar of Voters' staff is available to assist you throughout your candidate filing process. If you have any questions please call: (559) 600-8683 or by e-mail: [clerk-elections@fresnocountyca.gov](mailto:clerk-elections@fresnocountyca.gov).

The County Clerk/Registrar of Voters office wishes you the best of luck in your election endeavors.

**Brandi L. Orth, County Clerk/Registrar of Voters**



A workshop for

# Candidates & Treasurers

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## WHEN

Thursday, October 17 | 6:00-8:00 PM

## WHERE

Fresno County Elections Facility  
4525 E. Hamilton Avenue  
Fresno, CA 93702

The California Fair Political Practices Commission and Fresno County Clerk's office invite you to attend a *free* workshop for candidates and treasurers. FPPC presenters will explain how to get started, advertisement disclosures, campaign reports, and more!

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## Highlights

- Getting started
  - Bank account rules
  - Contributions
  - Expenditures
  - Advertisement disclaimers
  - Campaign reports
  - Post-election responsibilities
  - Tools & resources
- 

## Registration

**Chrystal Babcock**

[cbabcock@fresnocountyca.gov](mailto:cbabcock@fresnocountyca.gov)

(559) 600-3044



**COUNTY OF FRESNO**  
COUNTY CLERK / REGISTRAR OF VOTERS  
BRANDI L. ORTH

# Ready, Set, Run!



## Everything You Need To Know About Running for Office

### When

Thursday, September 19, 2019

### Time

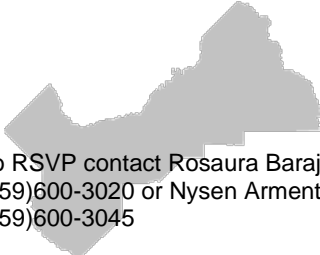
6:00 PM – 8:00 PM

### Where

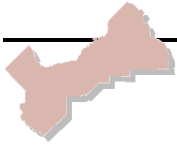
Fresno County Elections Training Room  
4525 E. Hamilton Ave., Fresno, CA, 93702

### Topics to Cover

Important Dates to Remember  
Candidate Filing Process  
Ballot Designation Rules  
Candidate Statements  
Campaign Finance Reporting (FPPC)  
Ethical Considerations  
Requesting Voter Data



To RSVP contact Rosaura Barajas at [rbarajas@fresnocountyca.gov](mailto:rbarajas@fresnocountyca.gov)  
(559)600-3020 or Nysen Armenta at [narmenta@fresnocountyca.gov](mailto:narmenta@fresnocountyca.gov)  
(559)600-3045



## IMPORTANT INFORMATION

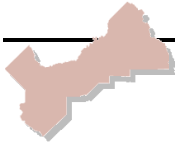
The Fresno County Clerk/Registrar of Voters Office appreciates notification of cases of alleged voter registration, petition or voter fraud; however, this office is NOT an enforcement agency and is therefore unable to investigate any violations.

In response to inquiries our office receives regarding possible election violations or fraud, the following is a list of resources regarding who to contact for the various types of violations:



- District Attorney-Public Integrity Unit ▶ (559) 600-4401
- False or misleading campaign materials ▶ No agency enforcement; these issues are dealt with in court.
- Violations of the Political Reform Act (Title 9 of the California Government Code §§81000-91015), i.e. mass mailing requirements, slate mailers, campaign disclosure, proper use of campaign funds, disclosure of economic interests ▶ Contact the Fair Political Practices Commission at 1-866-275-3772 or [www.fppc.ca.gov](http://www.fppc.ca.gov).
- Election fraud ▶ State issues, contact the California Secretary of State at (916) 657-2166 or [Elections@sos.ca.gov](mailto:Elections@sos.ca.gov). Federal issues, contact the Federal Election Commission at (800) 424-9530 or the United States Department of Justice – Public Integrity Section at (202) 514-1412
- Unlawful use of public funds, violations of the Elections Code, the Penal Code, or any laws other than the Political Reform Act ▶ Contact the Fresno County District Attorney, Public Integrity Unit at (559) 600-3141, or the California State Attorney General at 1-800-952-5225 or [www.caag.state.ca.us](http://www.caag.state.ca.us).
- Federal campaigns, e.g., U.S. Senate, House of Representatives, the President of the United States, etc. ▶ Contact the Federal Election Commission at 1-800-424-9530 or [www.fec.gov](http://www.fec.gov).
- Open meeting laws (Brown Act) ▶ Contact the California State Attorney General at 1-800-952-5225 or [www.caag.state.ca.us](http://www.caag.state.ca.us).
- Local ordinances ▶ Contact your local city attorney or Fresno County District Attorney at (559) 600-4458.
- Requirements concerning campaign signs ▶ Contact your local city clerk or zoning division.





## WEBSITES AND EMAILS



### OUR HOME PAGE

[fresnovote.com](http://fresnovote.com)

Provides information about the Fresno County Clerk/Registrar of Voters Office including:

- Voting Information
- Registering to Vote
- Facts for New Citizens
- Vote by Mail Information
- Polling Places
- County Voter Information Guide
- Serving at the Polls
- Student Precinct Officer Program
- Election Results
- Electronic Filing of Campaign Statements

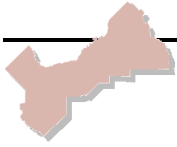
### E-MAIL ADDRESS

[clerk-elections@fresnocountyca.gov](mailto:clerk-elections@fresnocountyca.gov)

### HELPFUL WEBSITES

- Secretary of State ..... [www.sos.ca.gov](http://www.sos.ca.gov)
- Elections Division ..... [www.sos.ca.gov/elections](http://www.sos.ca.gov/elections)
- Political Reform Division ..... [www.sos.ca.gov/prd](http://www.sos.ca.gov/prd)
- Fair Political Practices Commission ..... [www.fppc.ca.gov](http://www.fppc.ca.gov)
- State Franchise Tax Board ..... [www.ftb.ca.gov](http://www.ftb.ca.gov)
- Internal Revenue Service ..... [www.irs.ustreas.gov](http://www.irs.ustreas.gov)
- Federal Election Commission ..... [www.fec.gov](http://www.fec.gov)
- California Law ..... <http://leginfo.legislature.ca.gov/faces/codes.xhtml>





## TELEPHONE NUMBERS



### FRESNO COUNTY ELECTIONS DEPARTMENT

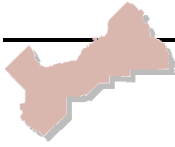
- General Information ..... (559) 600-8683 (VOTE)
  - Fax ..... (559) 488-3279
- Vote by Mail Division ..... (559) 600-8683  
(Vote by mail ballot applications, information)
- Campaign Disclosure Division ..... (559) 600-3044  
(Financial disclosure statements, information)
- Campaign Materials Division ..... (559) 600-7161  
(Voter data, lists, maps, precinct information)
- Candidate Filing Division ..... (559) 600-8683  
(Filing requirements for office)
- Voter Registration Division ..... (559) 600-8683  
(Voter registration forms, information)

### DISTRICT ATTORNEY

- Public Integrity Unit ..... (559) 600-4401

### OFFICE OF THE SECRETARY OF STATE

- Elections Division ..... (916) 657-2166  
(General information, filing for state and federal offices)
  - Fax ..... (916) 653-3214
- Political Reform Division ..... (916) 653-6224  
(Committee ID number, termination)



**FAIR POLITICAL PRACTICES COMMISSION (FPPC)**

- Technical Assistance Division (Mon-Thurs 9 a.m.-11 a.m.) ..... (866) 275-3772  
(campaign disclosure, state contribution limits,  
conflict of interest disclosure)
- Fax ..... (916) 322-3711
- Legal Division ..... (866) 275-3772  
(conflict of interest disqualifications, use of campaign funds)
- Enforcement Division ..... (866) 275-3772  
(file complaint under Political Reform Act)

**STATE FRANCHISE TAX BOARD ..... (800) 852-5711**

- Automated Information ..... (800) 338-0505  
(committee tax status, tax deductible contributions,  
charitable non-profit groups, general information)

**FEDERAL ELECTION COMMISSION ..... (800) 424-9530**

- (federal campaign disclosure, contributions from national  
banks, national corporations, foreign nationals)



Office	Voting By	Number (District, Seat)	County Other Than Fresno	Incumbent	Nomination/Sponsors' Signatures	Filing Fee	Signatures In-Lieu	Value Per Signature	Candidate Statement Pre-Payment Required	Term of Office (Years)	Term Begin Date
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**PRESIDENT AND VICE-PRESIDENT**

US President and Vice President	County Wide			Donald Trump and Mike Pence	<a href="https://www.sos.ca.gov/elections/upcoming-elections/presidential-primary-election-march-3-2020/qualifications-running-office/">https://www.sos.ca.gov/elections/upcoming-elections/presidential-primary-election-march-3-2020/qualifications-running-office/</a>				\$900.00	4	
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**UNITED STATES HOUSE OF REPRESENTATIVES**

US Representative In Congress	By District	4th	Alpine, Amador, Calaveras, El Dorado, Mariposa, Tuolumne, Madera, Merced, Nevada, Placer	Tom McClintock (R)	40-60	\$1,740.00	2,000	\$0.870000	\$900.00	2	Sunday, January 3, 2021
		16th	Merced, Madera	Jim Costa (D)	40-60	\$1,740.00	2,000	\$0.870000	\$5,000.00	2	Sunday, January 3, 2021
		21st	Kern, Kings, Tulare	TJ Cox (D)	40-60	\$1,740.00	2,000	\$0.870000	\$2,600.00	2	Sunday, January 3, 2021
		22nd	Tulare	Devin Nunes (R)	40-60	\$1,740.00	2,000	\$0.870000	\$5,500.00	2	Sunday, January 3, 2021



Office	Voting By	Number (District, Seat)	County Other Than Fresno	Incumbent	Nomination/Sponsors' Signatures	Filing Fee	Signatures In-Lieu	Value Per Signature	Candidate Statement Pre-Payment Required	Term of Office (Years)	Term Begin Date
<b>CALIFORNIA MEMBER OF THE STATE ASSEMBLY</b>											
State Assembly Member	By District	23rd	Tulare	Jim Patterson (R)	40-60	\$1,104.59	1,000	\$1.104590	\$6,500.00	2	Monday, December 7, 2020
		31st		Joaquin Arambula (D)	40-60	\$1,104.59	1,000	\$1.104590	\$5,500.00	2	Monday, December 7, 2020



Office	Voting By	Number (District, Seat)	County Other Than Fresno	Incumbent	Nomination/Sponsors' Signatures	Filing Fee	Signatures In-Lieu	Value Per Signature	Candidate Statement Pre-Payment Required	Term of Office (Years)	Term Begin Date
<b>FRESNO COUNTY JUDICIAL OFFICE</b>											
Superior Court Judge	County Wide	1		David Gottlieb	20-40	\$2,138.33	6,415	\$0.333333	\$5,000.00	6	Monday, January 4, 2021
		2		Jane Cardoza	20-40	\$2,138.33	6,415	\$0.333333	\$5,000.00	6	Monday, January 4, 2021
		3		Houry A. Sanderson	20-40	\$2,138.33	6,415	\$0.333333	\$5,000.00	6	Monday, January 4, 2021
		4		Greg Fain	20-40	\$2,138.33	6,415	\$0.333333	\$5,000.00	6	Monday, January 4, 2021
		5		Arlan Harrell	20-40	\$2,138.33	6,415	\$0.333333	\$5,000.00	6	Monday, January 4, 2021
		6		Don D Penner	20-40	\$2,138.33	6,415	\$0.333333	\$5,000.00	6	Monday, January 4, 2021
		7		Jonathan Conklin	20-40	\$2,138.33	6,415	\$0.333333	\$5,000.00	6	Monday, January 4, 2021
		8		D. Tyler Tharpe	20-40	\$2,138.33	6,415	\$0.333333	\$5,000.00	6	Monday, January 4, 2021
		9		Jon N. Kapetan	20-40	\$2,138.33	6,415	\$0.333333	\$5,000.00	6	Monday, January 4, 2021
		10		Ana I. de Alba	20-40	\$2,138.33	6,415	\$0.333333	\$5,000.00	6	Monday, January 4, 2021
		11		Alan M. Simpson	20-40	\$2,138.33	6,415	\$0.333333	\$5,000.00	6	Monday, January 4, 2021
		12		Amy K. Guerra	20-40	\$2,138.33	6,415	\$0.333333	\$5,000.00	6	Monday, January 4, 2021
		13		Lisa M. Gamoian	20-40	\$2,138.33	6,415	\$0.333333	\$5,000.00	6	Monday, January 4, 2021
		14		John F. Vogt	20-40	\$2,138.33	6,415	\$0.333333	\$5,000.00	6	Monday, January 4, 2021
		15		Jeffrey Hamilton	20-40	\$2,138.33	6,415	\$0.333333	\$5,000.00	6	Monday, January 4, 2021
		16		Kimberly Nystrom-Geist	20-40	\$2,138.33	6,415	\$0.333333	\$5,000.00	6	Monday, January 4, 2021
		17		Jim Kelley	20-40	\$2,138.33	6,415	\$0.333333	\$5,000.00	6	Monday, January 4, 2021
		18		Francine Zepeda	20-40	\$2,138.33	6,415	\$0.333333	\$5,000.00	6	Monday, January 4, 2021
		19		Monica Diaz	20-40	\$2,138.33	6,415	\$0.333333	\$5,000.00	6	Monday, January 4, 2021



Office	Voting By	Number (District, Seat)	County Other Than Fresno	Incumbent	Nomination/Sponsors' Signatures	Filing Fee	Signatures In-Lieu	Value Per Signature	Candidate Statement Pre-Payment Required	Term of Office (Years)	Term Begin Date
<b>FRESNO COUNTYWIDE OFFICE</b>											
County Supervisor	By District	2		Steve Brandau	20-40	\$1,244.54	3,734	\$0.333333	\$1,800.00	4	Monday, January 4, 2021
		3		Sal Quintero	20-40	\$1,244.54	3,734	\$0.333333	\$1,300.00		Monday, January 4, 2021
		5		Nathan Magsig	20-40	\$1,244.54	3,734	\$0.333333	\$2,400.00	4	Monday, January 4, 2021
<b>FRESNO COUNTY CENTRAL COMMITTEE</b>											
Democratic Committee	Supervisorial 1,2,3,4,5	23		On file with the Elections Office	20-40	N/A	N/A	N/A	N/A	4	
Republican Committee	Supervisorial 1,2,3,4,5	23			20-40	N/A	N/A	N/A	N/A	4	
Peace and Freedom Committee		9			20-40	N/A	N/A	N/A	N/A	4	
Green Committee		7			20-40	N/A	N/A	N/A	N/A	4	
<b>CITY OF FRESNO</b>											
Mayor	By City			Lee Brand	20-30	\$500.00	500	\$1.000000	\$3,500.00	4	Tuesday, January 5, 2021
Council Member	By District	2		Mike Karbassi	20-30	\$300.00	250	\$1.200000	\$800.00	4	Tuesday, January 5, 2021
		4		Paul E. Caprioglio	20-30	\$300.00	250	\$1.200000	\$800.00	4	Tuesday, January 5, 2021
		6		Garry M. Bredefeld	20-30	\$300.00	250	\$1.200000	\$800.00	4	Tuesday, January 5, 2021



**DOUGLAS T. SLOAN**  
City Attorney

May 22, 2019

TO: Candidates for City of Fresno Elective Office

RE: City of Fresno Election Law Frequently Asked Questions

Candidates seeking election to a City of Fresno office (Council or Mayor) are subject to applicable federal, state, and local laws.

The following is a list of frequently asked questions, followed by corresponding answers taken from our past responses to written inquiries submitted to our Office. This memorandum is also available on the City of Fresno website. Please note the law could change following the publication of this memo, and the law should be independently verified at the time there is a concern.

### **QUESTIONS**

- 1. Will the City Attorney's Office offer legal advice on campaign issues?**
- 2. What are the sources of local laws concerning City elections?**
- 3. What are the primary local legal issues to be aware of when running for a City office?**
- 4. What are the City's residency requirements for elective offices?**
- 5. What are the fee and alternative signature requirements to file nomination papers?**
- 6. Are candidates limited to a specific window of time for fundraising?**
- 7. What is the maximum contribution amount allowed by the City's Local Campaign Contribution Limits Ordinance (the Ordinance)?**
- 8. May a person or small contributor committee contribute the maximum amount permitted by the Ordinance to a candidate in the direct primary election, and then, if a run-off is needed, contribute the maximum amount to the same candidate in the run-off election?**
- 9. If a corporation has three principals and each principal may direct and control the contribution of the corporation, can each principal make a separate \$4,700 contribution to a candidate on behalf of the corporation?**
- 10. What should a candidate do if he or she receives a contribution in excess of the contribution limit?**
- 11. Are candidates' personal funds used for campaign purposes subject to local campaign contribution limits?**
- 12. Is a loan to a candidate from himself or herself, used for campaign purposes, subject to local campaign contribution limits?**



13. **Is a loan to a candidate from a third party, used for campaign purposes, subject to local campaign contribution limits?**
14. **May a candidate transfer funds from one campaign account to a different campaign account of the same candidate?**
15. **May a state or local elected official (or defeated candidate) transfer unexpended campaign funds to a candidate for City office? If so, what are the limitations?**
16. **What restrictions apply to the use of public resources and authority for an election?**
17. **What types of activities may the City fund using public resources?**
18. **What types of activities may City officials and employees engage in during a campaign?**
19. **What rules apply to campaign political signs?**
20. **May political signs be placed on the sides or tops of buildings?**
21. **What are the upcoming Municipal Election dates?**
22. **Where can candidates obtain additional information about election laws and procedures?**

## **ANSWERS**

### **1. Will the City Attorney's Office offer legal advice on campaign issues?**

The City Attorney's Office does not provide legal advice to candidates concerning state or federal law, but may offer clarifications of applicable City election laws.

Candidates should retain their own advisors for compliance with state laws, such as the Political Reform Act (PRA), and federal laws concerning tax exempt entities and committees, among others. The City Attorney's Office is pleased to work with candidates and their advisors to help ensure compliance with City laws. All discussions will be on a neutral, objective basis, not confidential, and if the discussion results in analysis of an issue not previously covered, it is likely the City Attorney's Office will publish the response so all can be similarly informed. The City Attorney's Office will not discuss policy or potential policy changes with candidates. Once a candidate has been elected, the City Attorney's Office will be pleased to meet with the elected candidates to discuss City organizational structure and legal issues.

### **2. What are the sources of local laws concerning City elections?**

Sources of local election laws include the City of Fresno Charter (Charter), the Fresno Municipal Code (FMC), and Council resolutions and ordinances. Candidates must be familiar with the provisions of all sources of applicable laws, which are available on the City's website or from the City Clerk's Office or the City Attorney's Office. Here is a summary list:

- A. Charter Article III
- B. Charter Article VIII
- C. Charter Article XIV

- D. FMC Sections 2-1001 – 2-1006
- E. FMC Sections 2-1101 – 2-1113
- F. FMC Section 3-103
- G. City of Fresno Resolution No. 2017-282
- H. City of Fresno Master Fee Schedule
- I. See: <https://www.fresno.gov/cityattorney/#legalresources>

**3. What are the primary local legal issues to be aware of when running for a City office?**

- A. Residency requirements for Mayor and Councilmembers
- B. Fee and/or signature gathering requirements for nomination paperwork
- C. Fundraising time window to solicit and accept contributions (see update below)
- D. Contribution dollar limits per donor per election
- E. Campaign loan restrictions
- F. Contribution transfer restrictions
- G. Restrictions on use of public resources or authority for campaigns
- H. Election sign rules

**4. What are the City's residency requirements for elective offices?**

To be eligible to hold City elective office, a person must have been a resident of the City for at least thirty days immediately preceding the filing of the nomination papers for that office. (Charter, § 304.) To be eligible to hold office as a Councilmember, a person must have been a resident of the Council District for which he or she is seeking office, for at least the same time period. (Charter, § 304.1.)

To ensure compliance with the thirty day residency requirement for candidates seeking a Council office, the Council Residency Act (Act) was enacted in 2011 and has been amended various times to address concerns and clarify requirements. (See City of Fresno Resolution No. 2017-282.) The Act requires candidates to file specific documents with the City Clerk to verify residency in the district, including proof of voter registration, a residential deed or evidence of a lease, motor vehicle registration, a PG&E or City utility bill, and an affidavit of residency. In addition, the Act specifies a process for verification of Councilmember residency while serving in office.

**5. What are the fee and alternative signature requirements to file nomination papers?**

Candidate filing fees and alternative signature requirements are set by FMC Sections 2-1003 through 2-1006. Current filing fees are \$300 for Councilmember candidates and \$500 for Mayoral candidates. (See Master Fee Schedule.) In lieu of the filing fee, a candidate may gather signatures on a form to be provided by the City Clerk or County Clerk under contract to provide election services. Council candidates must submit 250

signatures from registered voters within the applicable Council district boundary. Mayor candidates must submit 500 signatures from voters registered within the City.

**6. Are candidates limited to a specific window of time for fundraising?**

No. Following the U.S. Fifth Circuit's decision in *Zimmerman v. City of Austin, Texas* (5th Cir. 2019) 881 F.3d 378 (holding fundraising time limits violate the First Amendment); the City does not enforce campaigning windows.

Note that Charter Section 309 limits campaign solicitations and contributions to a time window of the election filing date through the end of the calendar year in which the election is held. However, in light of the holding in *Zimmerman* the City the temporal provision of Charter Section 309 will not be enforced unless and until a court having jurisdiction over the City holds to the contrary or the *Zimmerman* holding is reversed or overruled. This does not affect the campaign contribution dollar limits, but only pertains to the time limits for contribution solicitations and payments.

**7. What is the maximum contribution amount allowed by the City's Local Campaign Contribution Limits Ordinance (the Ordinance)?**

Under the Ordinance a "person" may contribute up to \$4,700 per election, and a "small contributor committee" (as defined in Government Code Section 85203) may contribute up to \$9,300 per election. (FMC, §§ 2-1101, et seq.) The contribution limits apply to each election taking place during the period January 1, 2019, through December 31, 2020, without regard to when contributions are made. The word "election" refers to any direct primary election, general municipal election, or special municipal election, held pursuant to Charter Sections 1400 and 1401, or other applicable laws. The contribution limits for candidates for City elective office are the same as for candidates for State Assembly under the PRA. The contribution limits are adjusted every odd numbered year by the Fair Political Practices Commission (FPPC), in accordance with the Consumer Price Index.

**8. May a person or small contributor committee contribute the maximum amount permitted by the Ordinance to a candidate in the direct primary election, and then, if a run-off is needed, contribute the maximum amount to the same candidate in the run-off election?**

Yes. Since the maximum contribution amount is established per election, a committee may contribute up to the maximum amount permitted to a candidate in the direct primary election, and make the same contribution amount to the same candidate for the general municipal election. If a candidate is not on the ballot in a run-off election, he or she may only receive the maximum amount permitted for the direct primary election.

**9. If a corporation has three principals and each principal may direct and control the contribution of the corporation, can each principal make a separate \$4,700 contribution to a candidate on behalf of the corporation?**

No. Pursuant to FMC Section 2-1105(a), the contribution limit for a "person" is \$4,700 to a candidate per election. A corporation is a "person" for purposes of the contribution limits. Thus, the corporation through its principals, acting independently or in concert, may only contribute \$4,700 to the candidate. In addition, pursuant to FMC Section 2-1107, a contribution made by the corporation at the direction and control of a particular

principal will be aggregated with any other contribution made by that principal to the same candidate in the same election.

**10. What should a candidate do if he or she receives a contribution in excess of the contribution limit?**

Under the Ordinance, the candidate or the candidate's controlled committee shall return any amount in excess of the contribution limit to the contributor within fourteen days of receipt. The excess contribution and the date of its return shall be reported on a form prepared or provided by the City Clerk.

**11. Are candidates' personal funds used for campaign purposes subject to local campaign contribution limits?**

No. The Ordinance does not apply to a candidate's contributions of his or her personal funds to his or her own campaign. However, personal loans from a candidate to his or her own campaign are subject to the provisions described below.

**12. Is a loan to a candidate from himself or herself, used for campaign purposes, subject to local campaign contribution limits?**

No. The Ordinance's contribution limits do not apply to loans made by a candidate to his or her own campaign. However, a candidate for elective office may not personally lend to his or her campaign an amount, the outstanding balance of which exceeds \$100,000. Furthermore, a candidate may not charge interest on any loan he or she makes to his or her campaign. (FMC, § 2-1106(b).)

**13. Is a loan to a candidate from a third party, used for campaign purposes, subject to local campaign contribution limits?**

Yes, unless the loan is received by the candidate from a commercial lending institution in the ordinary course of business on terms available to the general public, and for which the candidate is personally liable. All other loans are subject to local campaign contribution limits. (FMC, § 2-1106(a).)

**14. May a candidate transfer funds from one campaign account to a different campaign account of the same candidate?**

Yes. Candidates are permitted to transfer funds raised in a prior election for City office or legally accepted in connection with another office that is not a City office, into a campaign account for a City elective office. Transfers that include contributions from prior campaigns that were not City campaigns shall be subject to contribution limits set forth in the Charter and FMC.

**15. May a state or local elected official (or defeated candidate) transfer unexpended campaign funds to a candidate for City office? If so, what are the limitations?**

Yes, provided the unexpended funds are not "surplus" campaign funds, which may not be transferred to another candidate under state law, and that the transfer complies with local elections laws.

"Surplus" funds are unexpended campaign funds which remain under the control of a candidate upon the ninetieth day after leaving elective office, or the ninetieth day following the end of the postelection reporting period following the defeat of a candidate

for office, whichever occurs last. (Gov. Code, § 89519(a).) “Surplus” funds may only be used for certain purposes which do not include transfers to another candidate.

Based on the City of Fresno’s election laws, the transfer of unexpended campaign funds (which are not surplus funds) is limited to \$4,700 per contributor per election. (FMC, §§ 2-1105(a), 2-1108.) To transfer campaign funds, the candidate must track what funds from particular contributors have been spent or transferred previously, and then account for transfers per contributor per election within the contribution limits. For example, if Donor 1 contributed \$4,700 to Candidate A for the 2020 election, and Candidate A desires to transfer those funds to Candidate B, then Candidate B may not accept any further contribution for that election from Donor 1. Contributions are considered spent on a “first in first out” basis, so the timing and sequence of prior contributions and expenditures must be tracked. The City Attorney’s Office may assist in clarifying these issues.

The foregoing limitations do not apply to independent expenditures, which are governed by Government Code Section 85500, et seq.

**16. What restrictions apply to the use of public resources and authority for an election?**

No officer or employee of the City and no candidate for any City office shall, directly or indirectly, solicit any assessment, subscription, or contribution, whether voluntary or involuntary, for any political purpose whatsoever, from anyone on the eligible lists or holding any position in the Administrative Service. (Charter, § 813.)

Telephone calls, faxes, and personal contacts for political purposes during business hours at City Hall or during an employee’s or officer’s hours of duty on City premises are prohibited. (Gov. Code, § 8314.) Additionally, use of City distribution channels (City mailboxes, e-mail, etc.) may not be used for campaign activities. (*San Leandro Teachers Assn. v. Governing Bd. of San Leandro Unified School Dist.* (2009) 46 Cal.4th 822, 845.)

The local provisions are consistent with Government Code Sections 3201 through 3209, which, among other things, prohibit public employees from engaging in the following types of activities:

- A. Use public funds to “take sides” to influence a measure that has qualified for the ballot.
- B. Distribute campaign literature through the City’s mail system.
- C. Send or receive campaign related e-mails on City computers or other electronic devices.
- D. Place campaign literature on the City’s web page or City premises.
- E. Create a link from the City website to a website containing campaign materials.
- F. Use City copy machines, telephones, fax machines, computers, stationary, or other City resources for campaign purposes.
- G. Direct City staff to walk precincts, draft campaign ads, or carry out other campaign related tasks during compensated work hours.

- H. Urge City employees to vote for a candidate or ballot measure during compensated work hours.
- I. Participate in political activities while in uniform displaying a City logo or references.
- J. Use public funds to attend a political fundraiser.
- K. Directly or indirectly solicit campaign contributions from other City officials or employees, unless the solicitation is part of a general effort that incidentally includes local officials and employees.
- L. Solicit, receive, or agree to receive a benefit in exchange for any official actions (bribery or extortion).
- M. Request a donation to any campaign in exchange for any City action.

**17. What types of activities may the City fund using public resources?**

The following are permitted uses of public resources:

- A. Use public funds to develop a measure for the ballot to present to Council for legislative action.
- B. Use public funds to prepare and disseminate an accurate, fair, and impartial analysis of a measure that has qualified for the ballot.
- C. Use public funds to lobby the state legislature to aid or prevent passage of state legislation that will affect the City as directed by Council.
- D. Have Council adopt a resolution to support or oppose a ballot measure at an open meeting that does not expressly advocate the passage or defeat of the ballot measure.

**18. What types of activities may City officials and employees engage in during a campaign?**

City officials and employees may do all of the following with regard to ongoing campaigns:

- A. Take a position or work on a campaign on personal time.
- B. Make campaign contributions to a candidate or local ballot measure with personal funds.
- C. Attend a campaign fundraiser at one's own personal expense during personal time.
- D. Make public appearances on personal time to advocate a ballot measure or candidate.
- E. Participate in campaign activities at City facilities that are open and available for expression of all political viewpoints, such as sidewalks, parks, and areas in front of City Hall on personal time.

**19. What rules apply to campaign political signs?**

Political signs are regulated as "yard signs" (without regard to content) under the City's Development Code (FMC, Chapter 15) that became effective in January 2016. There is

no application, permit, or fee requirement for yard signs. The former restrictions on political signs being allowed only between ninety days prior to an election and fifteen days after an election no longer exist. Candidates may place signs in any of the Council districts. However, the City does impose time, place, and manner restrictions on yard signs. FMC Section 15-2611 provides that yard signs:

- A. May not exceed thirty-two square feet in area;
- B. May not exceed eight feet in height or width, including support structures;
- C. May not be attached to utility poles;
- D. May not be placed on any public right of way or any property owned by the City;
- E. May be placed on private property with the permission of the property owner or on existing signs on private property with the permission of the sign owner or lessee; and
- F. May not be erected in a manner so that it will or reasonably may be expected to interfere with, obstruct, confuse, or mislead traffic.

Signs not erected or maintained in accordance with these provisions shall be the responsibility of the owner of the property on which the sign is located, shall be deemed a public nuisance, and may be abated by the property owner, the candidate or person advocating the vote described on the sign (if applicable), or the City. The cost of removal incurred by the City shall be assessed against the property owner and/or, if applicable, the candidate and/or person advocating the vote described on the sign.

## **20. May political signs be placed on the sides or tops of buildings?**

There is currently nothing in the Development Code that specifically addresses yard signs on the sides or tops of buildings. However, the Code provides that yard signs are lightweight materials supported by poles, stakes or wireframes; which entails placement of yard signs in the ground, and not on buildings. Signs that are attached to buildings are subject to additional requirements related to size, material, and sight lines, and require a permit from the Planning Director.

In the event of ambiguity FMC 15-203 states the Planning Director, upon consultation with the City Attorney's office, shall make the interpretation for any definition not expressly identified in the Development Code, or provide clarification and interpretation of the Development Code.

## **21. What are the upcoming Municipal Election dates?**

### 2019 Special Election to fill vacancy in Council District 2

- May 17, 2019 - Deadline for filing nomination papers
- August 13, 2019 - Special Election
- November 5, 2019 - Run-off Election (if necessary)

### 2020 Regular Elections for Mayor and Council Districts 2, 4, and 6

- November 11 - December 6, 2019 - Filing window for nomination papers
- March 3, 2020 - Direct Primary Election
- November 3, 2020 - General Election

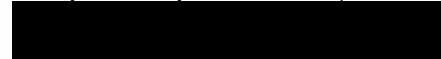


Unless otherwise published, key filing dates and deadlines will coincide with those set by the California Secretary of State for California's Presidential Primary and are available at: <https://www.sos.ca.gov/elections/upcoming-elections/presidential-primary-election-march-3-2020/key-dates-deadlines-march-3-2020/>.

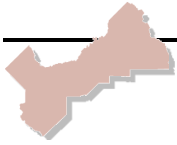
**22. Where can candidates obtain additional information about election laws and procedures?**

Candidates may contact the City Clerk or the City Attorney with questions or concerns regarding local election law and procedures. A candidate may request written clarifications from the City Attorney concerning City election laws or procedures. To the extent the candidate shall rely upon and follow the written clarifications, the candidate shall be deemed to have complied with the City elections laws in questions, and it shall be deemed a complete defense to any claim or action concerning the matter. The City Attorney's Office does not have the statutory duty or authority to give advice on the PRA or its application. Candidates should contact the FPPC for questions or advice relating to the PRA. The FPPC can be reached at (866) ASK-FPPC or (916) 322-5660.

Respectfully submitted,



DOUGLAS T. SLOAN  
City Attorney



## TOP TWO CANDIDATES OPEN PRIMARY ACT AND VOTER-NOMINATED OFFICES

The Top Two Candidates Open Primary Act, which took effect January 1, 2011, requires that all candidates for a voter-nominated office be listed on the same ballot. Previously known as partisan offices, voter-nominated offices are state legislative offices, U.S. congressional offices, and state constitutional offices. Only the two candidates receiving the most votes—regardless of party preference—move on to the general election regardless of vote totals.

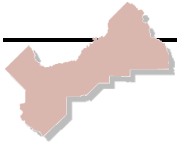
Write-in candidates for voter-nominated offices can only run in the primary election. However, a write-in candidate can only move on to the general election if the candidate is one of the top two vote-getters in the primary election.

Additionally, there is no independent nomination process for a general election. California's new open primary system does not apply to candidates running for U.S. President, county central committee, or local offices.

### Party-Nominated/Partisan Offices

Under the California Constitution, political parties may formally nominate candidates for party-nominated/partisan offices at the primary election. A candidate so nominated will then represent that party as its official candidate for the office in question at the ensuing general election and the ballot will reflect an official designation to that effect. The top votegetter for each party at the primary election is entitled to participate in the general election. Parties may elect officers of official party committees at a partisan primary.

No voter may vote in the primary election of any political party other than the party he or she has disclosed a preference for upon registering to vote. However, a political party may authorize a person who has declined to disclose a party preference to vote in that party's primary election.



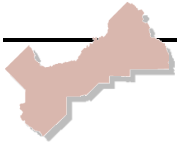
## Voter-Nominated Offices

Under the California constitution, political parties are not entitled to formally nominate candidates for voter-nominated offices at the primary election. A candidate nominated for a voter-nominated office at the primary election is the nominee of the people and not the official nominee of any party at the following general election. A candidate for nomination or election to a voter-nominated office shall have his or her party preference, or lack of party preference, reflected on the primary and general election ballot, but the party preference designation is selected solely by the candidate and is shown for the information of the voters only. It does not constitute or imply an endorsement of the candidate by the party designated, or affiliation between the party and candidate, and no candidate nominated by the qualified voters for any voter-nominated office shall be deemed to be the officially nominated candidate of any political party. The parties may list the candidates for voter-nominated offices who have received the official endorsement of the party in the sample ballot.

All voters may vote for any candidate for a voter-nominated office, provided they meet the other qualifications required to vote for that office. The top two votegetters at the primary election advance to the general election for the voter-nominated office, even if both candidates have specified the same party preference designation. No party is entitled to have a candidate with its party preference designation participate in the general election unless such candidate is one of the two highest votegetters at the primary election.

## Nonpartisan Offices

Under the California Constitution, political parties are not entitled to nominate candidates for nonpartisan offices at the primary election, and a candidate nominated for a nonpartisan office at the primary election is not the official nominee of any party for the office in question at the ensuing general election. A candidate for nomination or election to a nonpartisan office may not designate his or her party preference, or lack of party preference, on the primary and general election ballot. The top two votegetters at the primary election advance to the general election for the nonpartisan office.



## CANDIDATE QUALIFICATIONS AND REQUIREMENTS

For a summary of qualifications and requirements for Federal and California State offices, please visit the Secretary of State (SOS) website at

<https://www.sos.ca.gov/elections/upcoming-elections/presidential-primary-election-march-3-2020/qualifications-running-office/>

### **Partisan Office**

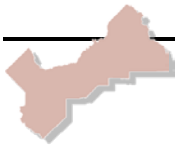
- President of the United States of America

### **Voter-Nominated Offices:**

- United States Representative in Congress
- Member of the State Assembly

## **Secretary of State Elections Division**

<b>Office Location</b>	<b>Mailing Address</b>	<b>Phone Number &amp; Fax</b>
1500 11th Street, 5 <sup>th</sup> Floor Sacramento, CA 95814	1500 11th Street, 5 <sup>th</sup> Floor Sacramento, CA 95814	Phone: (916) 657-2166 Fax: (916) 653-3214



# CANDIDATE QUALIFICATIONS AND REQUIREMENTS

## Judge of the Superior Court

### Summary

<b>Nomination/Sponsors' Signatures</b>	20-40
<b>Filing Fee *</b>	\$2,138.33
<b>Signatures In-Lieu</b>	6,415
<b>Value Per Signature</b>	\$0.3333
<b>Candidate Statement Pre-Payment Required</b>	\$5,000.00
<b>Term of Office (Years)</b>	6
<b>Term Begin Date</b>	Monday, January 04, 2021

### Filing Periods

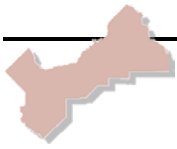
Signatures-In-Lieu of Filing Fees (E-173 to E-118)	09/12/2019	to	11/06/2019
Declaration of Intent (E-127 to E-118)	10/28/2019	to	11/06/2019
Extension of Declaration of Intention (E-117 to E-113)	11/07/2019	to	11/11/2019
Declaration of Candidacy and Nomination Period (E-113 to E-88)	11/11/2019	to	12/06/2019
Extension of Declaration of Candidacy and Nomination Period (E-87 to E-83)	12/07/2019	to	12/11/2019

### All Candidates Must File:

- |                          |   |
|--------------------------|---|
| Declaration of Intention | Statement of Economic Interest (700 Form) |
| Declaration of Candidacy | Nomination Petition                       |

***\*Your filing fee is due when you are issued your Declaration of Intention.***

***\*\*If you request your in-Lieu signatures also be used to meet your nomination signature requirements, your Candidate Statement prepayment is due when your Declaration of Candidacy is issued.***



## TERM OF OFFICE

The Superior Court Judges serve a 6–year term beginning the Monday after January 1<sup>st</sup> following their election.

Cal. Const. Art. VI §16(c)

## QUALIFICATIONS

A candidate for Superior Court Judge shall:

- be a citizen of the United States; and
  - be registered to vote; and
  - have been a member of the State Bar for ten years immediately preceding the election; or
- have served as a judge of a California court of record for ten years immediately preceding the election.

Cal. Const. Art. VI, §15

## FILING REQUIREMENTS

### Filing Fee or Signatures-in-Lieu of Paying Filing Fee

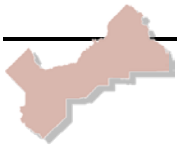
**FILING FEE** ▶ The non-refundable filing fee is payable to the County Clerk/Registrar of Voters, and must be paid at the time the Declaration of Intention is filed.

**SIGNATURES-IN-LIEU** ▶ A candidate may submit petitions containing signatures of registered voters to cover all or any pro-rata portion, of the filing fee. The Petition-in-lieu form may be obtained from your county elections official starting 173 days prior to Election Day. The petitions must be filed with the county elections official in the county where circulated no later than the close of business 118 days prior to Election Day, and prior to filing a Declaration of Intention. Circulators of an in-lieu-filing-fee petition shall be 18 years old or older.

Any registered voter may sign an in-lieu-filing-fee petition for any candidate for whom he or she is eligible to vote.

If a voter signs more candidates' petitions than there are offices to be filled, the voter's signatures shall be valid only on those petitions which, taken in the order they were filed, do not exceed the number of offices to be filled.

E.C. §§8104 (b), 8105(b), 8106 (a)(4),(5), (b)(1),(3)



## Nomination Documents and Procedures

**DECLARATION OF INTENTION** ▶ Each candidate must file a Declaration of Intention between 127 to 118 days prior to Election Day, with the county elections official in the county in which the candidate resides. If an incumbent, eligible to be elected, fails to file by the deadline at the close of business, any person other than the incumbent may file a Declaration of Intention not later than the close of business 113 days prior to Election Day.

E.C. §8023

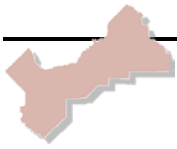
**DECLARATION OF CANDIDACY** ▶ Each candidate is required to file a Declaration of Candidacy between 113 and 88 days prior to Election Day. The Declaration shall be obtained from the county elections official of the county in which the candidate resides and is a voter. The Declaration of Candidacy must be executed in the office of the elections official unless the candidate, in a written statement signed and dated by the candidate, designates a third party to obtain the Declaration from the county elections official and deliver it to the candidate. Such written statement shall state that the candidate is aware the Declaration must be properly executed and delivered to the county elections official from whom it was obtained not later than the close of business the 88<sup>th</sup> day prior to the Election Day.

E.C. §§8020, 8023, 8028, 8040, 8064, 8100, 8200 et seq.

**NOMINATION PETITIONS** ▶ Each candidate is required to file a Nomination Petition between 113 and 88 days prior to Election Day, containing signatures of registered voters in the jurisdiction within the range required by law. Each section of the Nomination Petition shall be delivered to the county elections official, not later than the 88<sup>th</sup> day prior to the Election. Circulators of a Nomination Petition shall be 18 years old or older. NOTE: Signatures submitted in lieu of paying the filing fee, which meet the requirements of this section, may be designated to satisfy this requirement.

E.C. §§8020, 8041, 8061, 8062(a)(3), 8066





#### EXTENSION-NOMINATION PETITIONS ▶

If an incumbent, eligible to be elected, files a Declaration of Intention within the prescribed time frame, but fails to file a Declaration of Nomination by the close of business on the 88<sup>th</sup> day prior to Election Day, any person, other than the person who was the incumbent on 88<sup>th</sup> day, may file a Nomination of Candidacy not later than the close of business on the 83<sup>rd</sup> day notwithstanding that he or she has not filed the Notice of Intention. No candidate for a judicial office shall be required to state his or her residential address on the Declaration of Candidacy; however the address must be provided to the elections official for verification.

E.C. §8024

#### WRITE-IN CAMPAIGN AGAINST INCUMBENT JUDGE RUNNING UNOPPOSED FOR PRIMARY ELECTION ▶

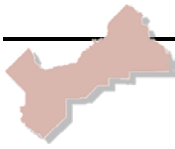
In any county in which only the incumbent has filed nomination papers for the office of superior court judge, his or her name shall not appear on the ballot unless there is filed with the elections official, within 10 days after the final date for filing nomination papers for the office, a petition indicating that a write-in campaign will be conducted for the office and signed by at least 0.1 percent of the registered voters qualified to vote with respect to the office, provided that the petition shall contain at least 100 signatures but need not contain more than 600 signatures.

E.C. §8203(a)

STATEMENT OF QUALIFICATIONS (OPTIONAL) ▶ A candidate for local nonpartisan office may submit a statement of qualifications with no more than 200 words to be printed in the voter information portion of the county voter information guide. Statements must be filed at the same time nomination papers are filed and may be withdrawn, but not changed, until 5 p.m. the next regular business day after nominations close. Statements are confidential until nominations (or extended nominations) close and then become public record.

Statements shall be limited to a recitation of the candidate's own personal background and qualifications, and shall not in any way make reference to other candidates for that office or to another candidate's qualifications, character, or activities

E.C. §§13307 13307.5, 13308, G.C. § 85601(c)



STATEMENT OF ECONOMIC INTERESTS (FORM 700) ▶ Every agency shall adopt a Conflict of Interest Code. A Conflict of Interest Code is a document that designates the positions within an agency which make or participate in making governmental decisions that may have a foreseeable material effect on any financial interest.

Each candidate must file a Statement of Economic Interests (Form 700) not later than the final filing date for the Declaration of Candidacy. Elected officials must also file Statements of Economic Interests within (30) days after assuming office, annually, and within (30) days of leaving office. If an individual is appointed to an office, he or she must file not more than (30) days after assuming office. Under certain conditions, the Statement of Economic Interests need not be filed if such a statement was filed within (60) days prior to the filing of a Declaration of Candidacy or the date of assuming office. Please see the FPPC Filing Schedule at the end of this guide for further information.

G.C. §§87200, 87300

VOLUNTARY CODE OF FAIR CAMPAIGN PRACTICES ▶ At the time an individual files his or her Declaration of Candidacy, Nomination Petitions, or any other paper evidencing an intention to be a candidate for public office, the county elections official shall give the individual a copy of the Code of Fair Campaign Practices and a copy of the provisions of Ch. 5, Div. 20 of the Elections Code.

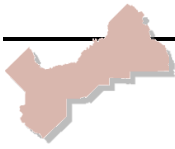
E.C. §20440

## CAMPAIGN FILING REQUIREMENTS

For further information on Campaign Filing Requirements, please see the section “Campaign Filing Requirements” of this guide or please contact the Fair Political Practices Commission at:

- Phone: (916)322-5660 or 1-866-ASK-FPPC (1-866-275-3772),
- Mailing: 1102 Q Street, Suite 3000, Sacramento, CA 95811
- Web: <http://www.fppc.ca.gov/>

NOTE: This summary of qualifications and requirements is for general information only and does not have the force and effect of law, regulation or rule. In case of conflict, the law, regulation or rule will apply. The candidate should obtain the most up-to-date information available because of possible changes in law or procedure since the publication of this information.



# CANDIDATE QUALIFICATIONS AND REQUIREMENTS

## County Supervisor

### Summary

**Nomination/Sponsors' Signatures** 20-40

**\*Filing Fee** \$1,244.54

**Signatures In-Lieu** 3,734

**Value Per Signature** \$0.333311

**\*\*Candidate Statement Pre-Payment Required**  
District 2 - \$ 1,800.00  
District 3 - \$ 1,300.00  
District 5 - \$ 2,400.00

**Term of Office (Years)** 4

**Term Begin Date** Monday, January 04, 2021

### Filing Periods

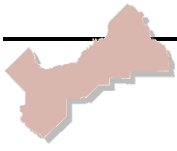
Signatures-In-Lieu of Filing Fees (E-173 to E-118)	09/12/2019	to	11/06/2019
Declaration of Candidacy and Nomination Period (E-113 to E-88)	11/11/2019	to	12/06/2019
Extension of Declaration of Candidacy and Nomination Period (E-87 to E-83)	12/07/2019	to	12/11/2019

### All Candidates Must File:

- Declaration of Candidacy
- Statement of Economic Interest (700 Form)
- Nomination Petition

***\*Your filing fee is due when you are issued your Declaration of Candidacy.***

***\*\*If you request your in-Lieu signatures also be used to meet your nomination signature requirements, your Candidate Statement prepayment is due when your Declaration of Candidacy is issued.***



## TERM OF OFFICE

County Supervisors serve a 4–year term beginning at 12 o'clock noon on the first Monday after January 1<sup>st</sup> succeeding their election.

G.C. §§24200, 25000

## QUALIFICATIONS

A candidate for County Supervisor shall:

- be a registered voter of the district for which he or she seeks to represent for at least 30 days immediately preceding the deadline for filing nomination documents for the office; and
- shall reside in the district during his or her incumbency.

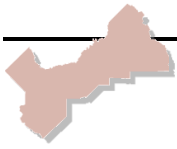
G.C. §25041

## FILING REQUIREMENTS

### Filing Fee or Signatures-in-Lieu of Paying Filing Fee

**FILING FEE** ▶ The non-refundable filing fee is payable to the County Clerk/Registrar of Voters, and must be paid at the time the candidate obtains the nomination forms.

**SIGNATURES-IN-LIEU** ▶ A candidate may submit petitions containing signatures of registered voters to cover all or any pro-rata portion, of the filing fee. The Petition-in-lieu form may be obtained from any county elections official beginning 173 days prior to Election Day. The petitions must be filed with the county elections official in the county where circulated no later than the close of business on 118 days prior to Election Day, and prior to obtaining a Declaration of Candidacy. Circulators of an in-lieu-filing-fee petition shall be 18 years old or older. Any registered voter may sign an in-lieu-filing-fee petition for any candidate for whom he or she is eligible to vote.



If a voter signs more candidates' petitions than there are offices to be filled, the voter's signatures shall be valid only on those petitions which, taken in the order they were filed, do not exceed the number of offices to be filled.

E.C. §§8104 (b), 8105, 8106

## Nomination Documents and Procedures

**DECLARATION OF CANDIDACY** ▶ Each candidate is required to file a Declaration of Candidacy between 113 and 88 days prior to Election Day. The Declaration shall be obtained from the county elections official of the county in which the candidate resides and is a voter. The Declaration of Candidacy must be executed in the office of the elections official unless the candidate, in a written statement signed and dated by the candidate, designates a third party to obtain the Declaration from the county elections official and deliver it to the candidate. Such written statement shall state that the candidate is aware the Declaration must be properly executed and delivered to the county elections official from whom it was obtained not later than the close of business on the 88<sup>th</sup> day prior to Election Day.

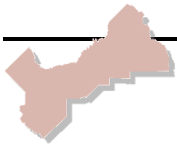
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E.C. §§8020, 8022, 8028, 8040, 8064, 8100

**NOMINATION PETITIONS** ▶ Each candidate is required to file a Nomination Petition between 113 and 88 days prior to Election Day, containing signatures of registered voters in the jurisdiction within the range required by law. Each section of the Nomination Petition shall be delivered to the county elections official, not later than the 88<sup>th</sup> day prior to the Election. Circulators of a Nomination Petition shall be 18 years old or older. NOTE: Signatures submitted in lieu of paying the filing fee, which meet the requirements of this section, may be designated to satisfy this requirement.

E.C. §§8020, 8041, 8061, 8062(a)(3), 8066

**STATEMENT OF QUALIFICATIONS (OPTIONAL)** ▶ A candidate for local nonpartisan office may submit a statement of qualifications with no more than 200 words to be printed in the voter information portion of the county voter information guide. Statements must be filed at the same time nomination papers are filed and may be withdrawn, but not changed, until 5 p.m. the next



regular business day after nominations close. Statements are confidential until nominations (or extended nominations) close and then become public record.

Statements shall be limited to a recitation of the candidate's own personal background and qualifications, and shall not in any way make reference to other candidates for that office or to another candidate's qualifications, character, or activities.

E.C. §§13307 13307.5, 13308, G.C. §85601(c)

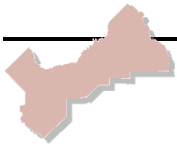
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Each candidate must file a Statement of Economic Interests (Form 700) not later than the final filing date for the Declaration of Candidacy. Elected officials must also file Statements of Economic Interests within (30) days after assuming office, annually, and within (30) days of leaving office. If an individual is appointed to an office, he or she must file not more than (30) days after assuming office. Under certain conditions, the Statement of Economic Interests need not be filed if such a statement was filed within (60) days prior to the filing of a Declaration of Candidacy or the date of assuming office. Please see the FPPC Filing Schedule at the end of this guide for further information.

G.C. §§87200, 87300

**VOLUNTARY CODE OF FAIR CAMPAIGN PRACTICES** ▶ At the time an individual files his or her Declaration of Candidacy, Nomination Petitions, or any other paper evidencing an intention to be a candidate for public office, the county elections official shall give the individual a copy of the Code of Fair Campaign Practices and a copy of the provisions of Ch. 5, Div. 20 of the Elections Code.

E.C. §20440



## CAMPAIGN FILING REQUIREMENTS

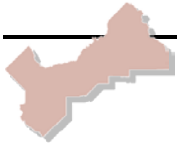
For further information on Campaign Filing Requirements, please see the section “Campaign Filing Requirements” of this guide or please contact the Fair Political Practices Commission at:

- Phone: (916)322-5660 or 1-866-ASK-FPPC (1-866-275-3772)
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- Web: <http://www.fppc.ca.gov/>

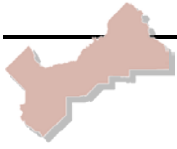
NOTE: This summary of qualifications and requirements is for general information only and does not have the force and effect of law, regulation or rule. In case of conflict, the law, regulation or rule will apply. The candidate should obtain the most up-to-date information available because of possible changes in law or procedure since the publication of this information.



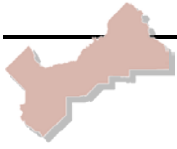




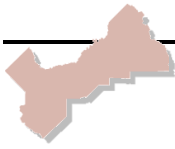
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# CANDIDATE QUALIFICATIONS AND REQUIREMENTS

## City of Fresno Elected Offices

### Summary

<b>Nomination/Sponsors' Signatures</b>	20-30
<b>*Filing Fee</b>	Mayor: \$500.00 City Council: \$300.00
<b>Signatures In-Lieu</b>	Mayor :500 City Council: 250
<b>Value Per Signature</b>	Mayor: \$1.00 City Council: \$1.20
<b>**Candidate Statement Pre-Payment Required</b>	Mayor - \$3,500.00 City Council - \$ 800.00
<b>Term of Office (Years)</b>	4
<b>Term Begin Date</b>	January 5, 2021

### Filing Periods

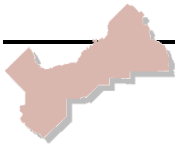
Signatures-In-Lieu of Filing Fees (E-173 to E-118)	09/12/2019	to	11/06/2019
Declaration of Candidacy and Nomination Period (E-113 to E-88)	11/11/2019	to	12/06/2019
Extension of Declaration of Candidacy and Nomination Period (E-87 to E-83)	12/07/2019	to	12/11/2019

### All Candidates Must File:

Declaration of Candidacy	Statement of Economic Interest (700 Form)
Nomination Petition	September 27 <sup>th</sup> time period to begin acquiring residency letters. Residency letters are issue by Fresno City Clerk

***\*Your filing fee is due when you are issued your Declaration of Candidacy.***

***\*\*If you request your in-Lieu signatures also be used to meet your nomination signature requirements, your Candidate Statement prepayment is due when your Declaration of Candidacy is issued.***



## TERM OF OFFICE

City of Fresno elected offices serves a 4–year term beginning on the first Tuesday following the first Monday in January succeeding their election.

City of Fresno Charter Sec. 303(a)(b)

No person elected to the office of Councilmember or Mayor for two successive terms shall again be eligible to hold that same office until one full term has intervened.

City of Fresno Charter Sec. 303.1

## QUALIFICATIONS

A candidate for Fresno City elected office must:

- be a resident of the City for at least 30 days immediately preceding the filing of the nomination papers for that office.
- to be eligible to hold office as a Councilmember, a person must have been a resident of the Council District for which he or she is seeking office, for at least the 30 days immediately preceding the filing of the nominations papers for that office.

and

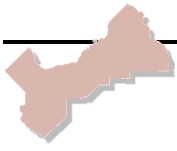
- a registered voter.

- City of Fresno Charter Sec. 304 & 304.1

**IMPORTANT:** Residency requirements are verified with the City Clerk’s office prior to pulling nomination papers. If all City residency requirements are satisfied pursuant to the City of Fresno Council Residency Act, the City Clerk’s office will e-mail a letter to the Fresno County Clerk’s office and /or provide the letter to the candidate certifying that they have met the City’s residency requirements.

NOTE: If during his or her term of office, he or she moves his or her place of residence outside of the city limits or ceases to be an elector of the city, his or her office shall immediately become vacant.

G.C. §36502, E.C. §10227



## FILING REQUIREMENTS

### Filing Fee or Signatures-in-Lieu of Paying Filing Fee

**FILING FEE** ▶ The non-refundable filing fee is payable to the City of Fresno, and must be paid at the time the candidate obtains the nomination forms from the Fresno County Clerk/Registrar of Voters office.

**SIGNATURES-IN-LIEU** ▶ A candidate may submit petitions containing signatures of registered voters to cover all or any pro-rata portion, of the filing fee. The Petition-in-lieu form may be obtained from any county elections official beginning 173 days prior to Election Day. The petitions must be filed with the county elections official in the county where circulated no later than the close of business on 118 days prior to Election Day, and prior to obtaining a Declaration of Candidacy. Circulators of an in-lieu-filing-fee petition shall be 18 years old or older. Any registered voter may sign an in-lieu-filing-fee petition for any candidate for whom he or she is eligible to vote.

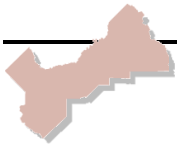
If a voter signs more candidates' petitions than there are offices to be filled, the voter's signatures shall be valid only on those petitions which, taken in the order they were filed, do not exceed the number of offices to be filled.

E.C. §§8104 (b), 8105, 8106

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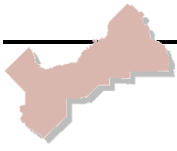
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G.C. §§87200, 87300

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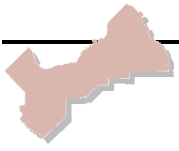
E.C. §20440

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## BALLOT DESIGNATIONS

California law provides that candidates for political office can choose to list a ballot designation under their name that tells voters something about themselves. Except under specific circumstances, a ballot designation is limited to 3 words. This is often a current elected office title or description of your principal profession, vocation or occupation. Candidates are not required to use a ballot designation and may opt to leave the space for a designation blank on the ballot.

No title or degree is allowed to appear on the same line on the ballot as candidate's name, either before or after the candidate's name.

E.C. §13106

In order to use a ballot designation, an individual must provide information to support their choice of ballot designation. Further, there are restrictions on what is and isn't allowed.

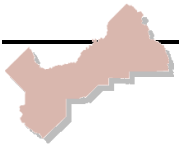
### SELECTING A BALLOT DESIGNATION

On the Declaration of Candidacy or Nomination Papers you will be given the opportunity to indicate your ballot designation. However, a candidate is not permitted to use a ballot designation until after they complete a Ballot Designation Worksheet. See the Ballot Designation Worksheet at the end of this section.

#### **Ballot Designation Worksheet**

On the Ballot Designation Worksheet, you will need to provide information such as:

- Name and the office which you are seeking election
- Your contact information such as home, business and mailing addresses, telephone numbers, email address, if available, and fax number. Please note that this worksheet will be considered public information
- Your proposed ballot designation
- A statement identifying the factual basis supporting your choice.
- Further information describing this designation, such as:
  - The dates during which the candidate held such position
  - A description of the work he or she performs in the position
  - The name of the candidate's business or employer



- A statement that the professions, vocations or occupations relied upon to support the proposed ballot designation constitute the primary, main or leading professions, vocations or occupations of the candidate, in accordance with the definition of the term “principal” as set forth at §20714, subdivision (b) of the California Code of Regulations.

The entire form **must be completed**, or it will **not** be accepted and you will not be entitled to a ballot designation. The candidate shall have the burden of establishing that the proposed ballot designation that he or she has submitted is accurate and complies with the law. A candidate may also be asked for copies of documentation supporting your choice. The worksheet and the supporting documents will become public record once filed.

E.C. §13107.3, C.C.R. §20711

### **Elections Official Review**

Once the Ballot Designation Worksheet is filed, the Elections Official will review if the chosen ballot designation complies with all provisions of Elections Code §13107 and CCR §20710. A candidate may be asked to submit additional supporting documentation or other evidence to support the proposed ballot designation.

### **If Ballot Designation is Not Accepted**

If it is found the designation is unacceptable, the Elections Official will notify the candidate by phone, and registered or certified mail return receipt requested, addressed to the mailing address provided on the candidate’s Ballot Designation Worksheet.

E.C. §13107(c)

Within 3 business days from the date the candidate receives notice by phone, or by registered or certified mail, whichever occurs first, the candidate must come into the office and file a new designation that is acceptable.

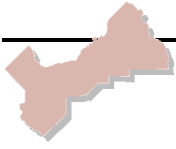
E.C. §13107(c)(1)

Note: If the candidate fails to provide a new designation within this 3-day period, no designation will appear after their name on the ballot.

E.C. §13107(c)(2)

No ballot designation can be changed after the final date of filing unless specifically requested by the Elections Official.

E.C. §13107(d)



## GENERAL GUIDELINES FOR ACCEPTABLE BALLOT DESIGNATIONS

There are general guidelines specified by law regarding what can be used as a ballot designation.

### **Elected Office**

Words designating the elective city, county, district, state or federal office which the candidate holds at the time of filing the nomination documents to which the candidate was elected, or appointed, in the case of a Superior Court Judge.

NOTE: There shall be no word count limitation applicable to ballot designations submitted for an applicable title of an Elected Office.

### **Using the Word “Incumbent”**

A candidate may use the word “Incumbent” if they are a candidate for the same office which he or she holds at the time of filing the nomination documents to which he or she was elected by vote of the people, or in case of a superior court judge, was appointed to the office.

NOTE: Proposed ballot designations as “incumbent” indicating that the candidate is a member of the state or county central committee of a political party, or an officer of a state or county central committee of a political party, are improper, as such positions do not constitute Elective County or state offices.

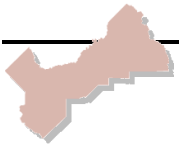
C.C.R. §20712

### **If Appointed To an Elective Office**

The phrase “appointed” must be used if the candidate:

- Wishes to use the word “incumbent” and they hold an office other than a judicial office by virtue of appointment, and the candidate is a candidate for election to that same office.
- Or is a candidate to some other office, and they wish to use the title of the current office they hold by virtue of appointment.

In either instance, the candidate may not use the unmodified word “incumbent” or any words designating the office unmodified by the word “appointed.” However, the word “appointed” shall not be required of a candidate who seeks re-election to an office which he or she was appointed, as a nominated candidate, in lieu of an election.



### Only 3 Words Allowed

No more than 3 words designating the current principal professions, vocations, or occupations of the candidate. For purposes of this section, all California geographical names shall be considered to be one word.

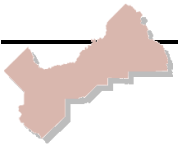
The following rules shall govern the application of the three-word limitation:

- The proposed ballot designation shall be grammatically correct, generic, and all words must be spelled correctly.
- Punctuation shall be limited to the use of:
  - A comma – A comma is followed by a modifier of the word prior.  
Example: District Attorney, Los Angeles County
  - A slash – A slash is used to separate two distinct designations  
Example: Legislator/Rancher/Physician
  - A hyphen may be used if, and only if, the use of a hyphen is called for in the spelling of a word as it appears in a standard reference dictionary of the English language.  
Examples of acceptable hyphenated words: sugar-free, user-generated, ice-skate (verb)
- Using “Councilmember” (one word) vs. “Council Member” (two words) will depend on how the word is used by the governing body of the office for which the candidate is seeking election.
- All California geographical names shall be considered to be one word and shall be limited to the names of cities, counties and states.

The names of special districts and political subdivisions are not “geographical names”. If the candidate desires, the geographical name may be used in the form of “City of....,” “County of ....,” or “City and County of .....

Examples of geographical names considered to be one word include:

- Fresno County
- City of Clovis
- County of Fresno



Examples of designations containing a special district or political subdivision that are not geographical names include:

- Butte County Rural Fire District Captain
  - Huntington Beach Unified School District President
  - South Bay Irrigation District Director
- An acronym shall be counted as one word.
  - A candidate who chooses to include the name of his or her elective office with another profession, vocation, or occupation may do so, but that the total ballot designation shall be limited to no more than three words.

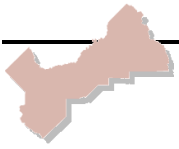
Examples of acceptable designations under this section include:

- State Senator/Rancher
- California Assemblywoman/Attorney
- County Supervisor/Teacher

Examples of unacceptable designations under this section include:

- Assemblyman, 57th District/Educator
  - California State Senator/Architect
  - Fresno County Supervisor/Business Owner
- “Community Volunteer” means a person who engages in an activity or performs a service for or on behalf of, without profiting monetarily, one or more of the following:
    - A charitable, educational, or religious organization as defined by the U.S. IRS Code section 501 (c)(3);
    - A governmental agency; or
    - An educational institution.

The activity or service must constitute substantial involvement of the candidate’s time and effort such that the activity or service is the sole, primary, main or leading professional, vocational or occupational endeavor of the candidate.



## GENERAL DEFINITIONS

### **Incumbent**

The term “incumbent” must be used as a noun. It shall not be used in conjunction with any other words, including any accompanying adjective or modifiers, and must stand alone (except when using “Appointed Incumbent”, see page 38).

### **Profession**

This means a field of employment requiring special education or skill and requiring knowledge of a particular discipline. The labor and skill involved in a profession is predominantly mental or intellectual, rather than physical or manual. Recognized professions generally include, but are not limited to, law, medicine, education, engineering, accounting, and journalism.

Examples of an acceptable designation of a “profession,” include:

- Attorney
- Architect
- Physician
- Teacher
- Accountant

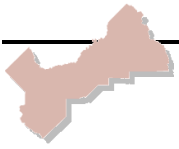
### **Vocation**

This means a trade, a religious calling, or the work upon which a person, in most but not all cases, relies for his or her livelihood and spends a major portion of his or her time.

As defined, vocations may include, but are not limited to, religious ministry, child rearing, homemaking, elderly and dependent care, and engaging in trades such as carpentry, cabinetmaking, plumbing, and the like.

Examples of an acceptable designation of a “vocation” include:

- Minister
- Dependent Care Provider
- Priest
- Carpenter
- Mother
- Plumber
- Father
- Electrician
- Parent
- Cabinetmaker
- Homemaker



## Occupation

This means the employment in which one regularly engages or follows as the means of making a livelihood.

Examples of an acceptable designation of an “occupation” include:

- Rancher
- Restaurateur
- Retail Salesperson
- Manual Laborer
- Construction Worker
- Computer Manufacturing Executive
- Military Pilot
- Secretary
- Police Officer

## Principal

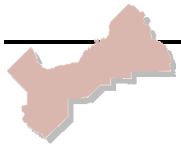
This means a substantial involvement of time and effort such that the activity is one of the primary, main or leading professional, vocational or occupational endeavors of the candidate.

In the event the candidate does not have a current principal profession, vocation or occupation at the time he or she files his or her nomination documents, the candidate may use a ballot designation consisting of one which the candidate was principally engaged in during the calendar year immediately preceding the filing of the candidate's nomination papers.

The term “principal” precludes any activity which does not entail a significant involvement on the part of the candidate. Involvement, which is only nominal in character, does not meet the requirements of the statute.

If a candidate is licensed by the State of California to engage in a profession, vocation or occupation, the candidate is entitled to consider it one of his or her “principal” professions, vocations or occupations if the candidate has maintained his or her license current as of the date, and the status of the candidate’s license is active at the time he or she filed his or her nomination documents.





## GENERAL GUIDELINES FOR UNACCEPTABLE BALLOT DESIGNATIONS

The following types of activities are distinguished from professions, vocations and occupations and are not acceptable as ballot designations:

### **Avocations**

An avocation is a casual or occasional activity, diversion or hobby pursued principally for enjoyment and in addition to the candidate's principal profession, vocation or occupation.

Avocations categories which are unacceptable may include:

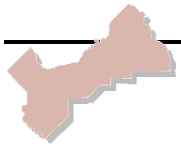
- Hobbies
- Social activities
- Volunteer work (except as noted for "Community Volunteer")
- Matters pursued as an amateur

### **Pro Forma Professions, Vocations and Occupations**

Pro forma professions, vocations or occupations are positions held by the candidate which consume little or none of the candidate's time and which, by their nature, are voluntary or for which the candidate is not compensated (except as noted for "Community Volunteer").

Pro forma professions, vocations and occupations which are unacceptable may include such pursuits as:

- Honorary Peace Officer
- Volunteer Firefighter
- Honorary Chairperson
- Honorary Professor
- Goodwill Ambassador
- Official Host Or Hostess



## Status

A status is a state, condition, social position or legal relation of the candidate to another person, persons or the community as a whole. A status is generic in nature and generally fails to identify with any particular specificity the manner by which the candidate earns his or her livelihood or spends the substantial majority of his or her time.

Examples of an unacceptable status include:

- Veteran
- Proponent
- Advocate
- Reformer
- Scholar
- Founder
- Philosopher
- Philanthropist
- Activist
- Patriot
- Taxpayer
- Concerned Citizen
- Husband
- Wife

## Misleading Designation

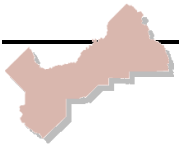
Ballot designations that would mislead the voter will be rejected as unacceptable.

## Commercial Identification

A ballot designation may not comprise or include commercial identification information, such as a trademark, service mark, trade name, or the specific name of a business, partnership, corporation, company, foundation, or organization.

Examples of an improper use of commercial identification information include:

- Acme Company President
- Universal Widget Inventor
- Director, Smith Foundation
- CSUF Professor



### **Leadership Positions of a Legislative Body**

Proposed ballot designations indicating a position of legislative leadership or leadership in another elected body, are not elective offices. Such ballot designations are improper as an Elected Office and are subject to the 3 word limitation.

Examples of unacceptable ballot designations include:

- Majority Leader of the California Senate
- Minority Leader of the California State Assembly
- Speaker of the California State Assembly
- President Pro Tempore of the California State Senate
- City of Orange Mayor Pro Tem

Examples of acceptable ballot designations include:

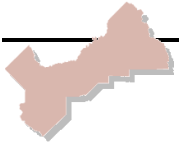
- Assembly Minority Leader
- California Assembly Speaker
- Mayor Pro Tem

### **Evaluation of a Candidate**

A ballot designation which would suggest an evaluation of the candidate's qualifications, honesty, integrity, leadership abilities or character will be rejected as unacceptable. Any laudatory or derogatory adjectives, which would suggest an evaluation of the candidate's qualifications, shall not be permitted.

Examples of impermissible adjectives include:

- Senior
- Emeritus
- Specialist
- Magnate
- Outstanding
- Leading
- Expert
- Virtuous
- Eminent
- Best
- Exalted
- Prominent
- Famous
- Respected
- Honored
- Honest
- Dishonest
- Corrupt
- Lazy



### **Illegal Activities**

Ballot designations that refer to any activity prohibited by law will be rejected as unacceptable.

### **Limitations on the Use of Words Designating a Former Position**

A word or prefix, such as “former” or “ex” which means a prior status is not allowed.

The only exception is the use of the word “retired.” However, the use of the word “retired” in a ballot designation is generally limited for use by individuals who have permanently given up their chosen principal profession, vocation or occupation.

A candidate may not use the word “retired” in his or her ballot designation if that candidate possesses another more recent, intervening principal profession, vocation, or occupation.

The word “Retired” cannot be abbreviated or placed following any word or words that it modifies.

### **Name of a Political Party**

It is unacceptable to use the name of any political party in ballot designation, whether or not it has qualified for the ballot.

### **Racial, Religious or Ethnic Group**

It is unacceptable to use a word referring to a racial, religious or ethnic group. If the candidate is a member of the clergy, the candidate may not make reference to his or her specific denomination. However, the candidate may use his or her clerical title as a ballot designation.

Examples of acceptable designations are:

- Rabbi
- Pastor
- Minister
- Priest
- Bishop
- Deacon
- Monk
- Nun
- Imam

C.C.R. §20716



**California Secretary of State  
BALLOT DESIGNATION WORKSHEET**

(Elections Code §§ 13107, 13107.3, 13107.5; California Code of Regulations § 20711)

This entire form **must be completed**, or it will not be accepted and you will **not** be entitled to a ballot designation. **DO NOT LEAVE ANY RESPONSE SPACES BLANK.** If information requested is not applicable, please write "N/A" in the space provided, otherwise the information **MUST** be provided. **UPON FILING, THIS WORKSHEET WILL BE A PUBLIC RECORD.**

**Candidate Information**

**1**

Candidate Name: \_\_\_\_\_ Gender (optional, for translation use only): \_\_\_\_\_

Office: \_\_\_\_\_ Email: \_\_\_\_\_

Home Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Business Address: \_\_\_\_\_

Phone Number(s)  
Business: \_\_\_\_\_ Home/Mobile: \_\_\_\_\_ Fax: \_\_\_\_\_

**Attorney Information**

**2**

Attorney Name (or other person authorized to act on your behalf): \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number(s)  
Business: \_\_\_\_\_ Mobile: \_\_\_\_\_ Fax: \_\_\_\_\_

**You may select as your ballot designation one of the following designations:**

- (a) Your current principal profession(s), vocation(s), or occupation(s) [maximum total of three words, separated by a slash ("/")].
- (b) The full title of the public office you currently occupy and to which you were elected.
- (c) "Appointed [full title of public office]" if you currently serve by appointment in an elective public office and are seeking election to the same office or to some other office.
- (d) "Incumbent" if you were elected (or, if you are a Superior Court Judge, you are a candidate for the same office that you hold) to your current public office and seek election to the same office.
- (e) "Appointed Incumbent" if you were appointed to your current elective public office and seek election to the same office.

**Proposed Ballot Designation(s)**

**3**

Proposed Ballot Designation(s): \_\_\_\_\_

Alternate Ballot Designation(s) 1: \_\_\_\_\_

Alternate Ballot Designation(s) 2: \_\_\_\_\_

**In the spaces provided on the next page(s):**

- (a) Describe why you believe you are entitled to use the proposed ballot designation.
- (b) If your proposed ballot designation contains one or more slashes ("/") separating words in your ballot designation for separate principal profession(s), vocation(s), or occupation(s) (collectively known as "PVOs"), complete a justification section for each separate PVO.
- (c) Attach any documents or exhibits that you believe support your proposed ballot designation.
- (d) If using the title of an elective office, attach a copy of your certificate of election or appointment.
- (e) Any supporting documents will not be returned to you. **Do not submit originals.**

**It is your responsibility to justify your proposed ballot designation and to provide all requested details.**

If your proposed ballot designation includes the word "volunteer," indicate the title of your volunteer position and the name of the entity for which you volunteer along with a brief description of the type of volunteer work you do and the approximate amount of time involved. You may only use the ballot designation "community volunteer" if you volunteer for a 501(c)(3) charitable, educational, or religious organization, a governmental agency or an educational institution. You may not use "community volunteer" together with another designation.



**California Secretary of State  
BALLOT DESIGNATION WORKSHEET  
Page 2**

If your proposed ballot designation contains **one or more slashes (/)** separating multiple principal profession(s), vocation(s), or occupation(s) (collectively known as "PVOs"), **complete a justification section for each separate PVO.**

**Justification for use of Proposed Ballot Designation(s)**  
If you are proposing alternate ballot designations, please provide justification for use of those on **Page 3.**

<b>4</b>	<b>Justification for use of 1<sup>st</sup> PVO:</b>		
	Current or most recent job title:		Start/End Dates:
	Employer Name or Business:		
	<b>Person who can verify this information:</b>		
	Name:	Phone Number(s):	Email:
	<b>Justification for use of 2<sup>nd</sup> PVO:</b>		
	Current or most recent job title:		Start/End Dates:
	Employer Name or Business:		
<b>Person who can verify this information:</b>			
Name:	Phone Number(s):	Email:	
<b>Justification for use of 3<sup>rd</sup> PVO:</b>			
Current or most recent job title:		Start/End Dates:	
Employer Name or Business:			
<b>Person who can verify this information:</b>			
Name:	Phone Number(s):	Email:	

**Before signing below, answer/initial the following questions. Does your proposed ballot designation:**

- |     |  |  |               |
|-----|--|--|---------------|
| 1)  | Use only a portion of the title of your current elected office?  | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |
| 2)  | Non-judicial candidates: Use only the word "Incumbent" for an elective office to which you were appointed?                   | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |
| 3)  | Use more than three total words for your principal professions, vocations, or occupations?                                   | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |
| 4)  | Suggest an evaluation of you, such as outstanding, leading, expert, virtuous, or eminent?                                    | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |
| 5)  | Refer to a status (Veteran, Activist, Founder, Scholar), rather than a profession, vocation, or occupations?                 | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |
| 6)  | Abbreviate the word "retired"?   | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |
| 7)  | Place the word "retired" after the words it modifies? Example: Accountant, retired   | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |
| 8)  | Use an word or prefix (except "retired") such as "former" or "ex-" to refer to a former profession, vocation, or occupation? | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |
| 9)  | Use the word "retired" along with a current profession, vocation, or occupation? Example: Retired Firefighter/Teacher        | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |
| 10) | Use the name of a political party or political body?   | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |
| 11) | Refer to a racial, religious, or ethnic group?   | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |
| 12) | Refer to any activity prohibited by law?   | <input type="checkbox"/> Yes <input type="checkbox"/> No | Initial _____ |

**If the answer to any of these questions is "yes," your proposed ballot designation is likely to be rejected.**

<b>X</b>	<div style="display: flex; justify-content: space-between; align-items: center; height: 30px;"> <span style="font-size: 2em;">/</span> <span style="font-size: 2em;">/</span> </div>
<b>Candidate's Signature</b>	<b>Date Signed:    Month    Day    Year</b>

For your reference, attached are [Elections Code sections 13107, 13107.3, and 13107.5](#), and [California Code of Regulations \(CCR\), title 2, section 20711](#). You also may wish to consult [CCR, title 2, sections, 20712-20719](#) (found at [www.sos.ca.gov](http://www.sos.ca.gov)).



COMPLETE THIS PAGE ONLY IF one or more **Alternate Ballot Designation(s)** are provided. If this page is not applicable, **please initial:** \_\_\_\_\_

Justification for  
 Alternate Ballot  
 Designation(s) 1

A

<b>Justification for use of 1<sup>st</sup> PVO:</b>		
Current or most recent job title:	Start/End Dates:	
Employer Name or Business:		
<b>Person who can verify this information:</b>		
Name:	Phone Number(s):	Email:
<b>Justification for use of 2<sup>nd</sup> PVO:</b>		
Current or most recent job title:	Start/End Dates:	
Employer Name or Business:		
<b>Person who can verify this information:</b>		
Name:	Phone Number(s):	Email:
<b>Justification for use of 3<sup>rd</sup> PVO:</b>		
Current or most recent job title:	Start/End Dates:	
Employer Name or Business:		
<b>Person who can verify this information:</b>		
Name:	Phone Number(s):	Email:

Justification for  
 Alternate Ballot  
 Designation(s) 2

B

<b>Justification for use of 1<sup>st</sup> PVO:</b>		
Current or most recent job title:	Start/End Dates:	
Employer Name or Business:		
<b>Person who can verify this information:</b>		
Name:	Phone Number(s):	Email:
<b>Justification for use of 2<sup>nd</sup> PVO:</b>		
Current or most recent job title:	Start/End Dates:	
Employer Name or Business:		
<b>Person who can verify this information:</b>		
Name:	Phone Number(s):	Email:
<b>Justification for use of 3<sup>rd</sup> PVO:</b>		
Current or most recent job title:	Start/End Dates:	
Employer Name or Business:		



Person who can verify this information:

Name:

Phone Number(s):

Email:

For your reference, the relevant provisions of Elections Code section 13107 are reproduced below:

(a) With the exception of candidates for Justice of the State Supreme Court or court of appeal, immediately under the name of each candidate, and not separated from the name by any line, unless the designation made by the candidate pursuant to Section 8002.5 must be listed immediately below the name of the candidate pursuant to Section 13105, and in that case immediately under the designation, may appear at the option of the candidate only one of the following designations:

(1) Words designating the elective city, county, district, state, or federal office which the candidate holds at the time of filing the nomination documents to which he or she was elected by vote of the people.

(2) The word "incumbent" if the candidate is a candidate for the same office which he or she holds at the time of filing the nomination papers, and was elected to that office by a vote of the people.

(3) No more than three words designating either the current principal professions, vocations, or occupations of the candidate, or the principal professions, vocations, or occupations of the candidate during the calendar year immediately preceding the filing of nomination documents.

(4) The phrase "appointed incumbent" if the candidate holds an office by virtue of appointment, and the candidate is a candidate for election to the same office, or, if the candidate is a candidate for election to the same office or to some other office, the word "appointed" and the title of the office. In either instance, the candidate may not use the unmodified word "incumbent" or any words designating the office unmodified by the word "appointed." However, the phrase "appointed incumbent" shall not be required of a candidate who seeks reelection to an office which he or she holds and to which he or she was appointed, as a nominated candidate, in lieu of an election, pursuant to Sections 5326 and 5328 of the Education Code or Section 7228, 7423, 7673, 10229, or 10515 of this code.

(b) (1) Except as specified in paragraph (2), for candidates for judicial office, immediately under the name of each candidate, and not separated from the name by any line, only one of the following designations may appear at the option of the candidate:

(A) Words designating the city, county, district, state, or federal office held by the candidate at the time of filing the nomination documents.

(B) The word "incumbent" if the candidate is a candidate for the same office that he or she holds at the time of filing the nomination papers.

(C) No more than three words designating either the current principal professions, vocations, or occupations of the candidate, or the principal professions, vocations, or occupations of the candidate during the calendar year immediately preceding the filing of nomination documents.

(2) For a candidate for judicial office who is an active member of the State Bar employed by a city, county, district, state, or by the United States, the designation shall appear as one of the following:

(A) Words designating the actual job title, as defined by statute, charter, or other governing instrument.

(B) One of the following ballot designations: "Attorney," "Attorney at Law," "Lawyer," or "Counselor at Law." The designations "Attorney" and "Lawyer" may be used in combination with one other current principal profession, vocation, or occupation of the candidate, or the principal profession, vocation, or occupation of the candidate during the calendar year immediately preceding the filing of nomination documents.

(3) A designation made pursuant to subparagraph (A) of paragraph (1) or paragraph (2) shall also contain relevant qualifiers, as follows:

(A) If the candidate is an official or employee of a city, the name of the city shall appear preceded by the words "City of."

(B) If the candidate is an official or employee of a county, the name of the county shall appear preceded by the words "County of."

(C) If the candidate is an official or employee of a city and county, the name of the city and county shall appear preceded by the words "City and County."

(D) If the candidate performs quasi-judicial functions for a governmental agency, the full name of the agency shall be included.

(c) A candidate for superior court judge who is an active member of the State Bar and practices law as one of his or her principal professions shall use one of the following ballot designations as his or her ballot designation: "Attorney," "Attorney at Law," "Lawyer," or "Counselor at Law." The designations "Attorney" and "Lawyer" may be used in combination with one other current principal profession, vocation, or occupation of the candidate, or the principal profession, vocation, or occupation of the candidate during the calendar year immediately preceding the filing of nomination documents.

(d) For purposes of this section, all California geographical names shall be considered to be one word. Hyphenated words that appear in any generally available standard reference dictionary, published in the United States at any time within the 10 calendar years immediately preceding the election for which the words are counted, shall be considered as one word. Each part of all other hyphenated words shall be counted as a separate word.





**California Secretary of State**  
**BALLOT DESIGNATION WORKSHEET**  
**Page 5**

(e) The Secretary of State and any other elections official shall not accept a designation of which any of the following would be true:

- (1) It would mislead the voter.
- (2) It would suggest an evaluation of a candidate, such as outstanding, leading, expert, virtuous, or eminent.
- (3) It abbreviates the word "retired" or places it following any word or words which it modifies.
- (4) It uses a word or prefix, such as "former" or "ex-," which means a prior status. The only exception is the use of the word "retired."
- (5) It uses the name of any political party, whether or not it has qualified for the ballot.
- (6) It uses a word or words referring to a racial, religious, or ethnic group.
- (7) It refers to any activity prohibited by law.

(f) If, upon checking the nomination documents and the ballot designation worksheet described in Section 13107.3, the elections official finds the designation to be in violation of any of the restrictions set forth in this section, the elections official shall notify the candidate by registered or certified mail return receipt requested, addressed to the mailing address provided on the candidate's ballot designation worksheet.

(1) The candidate shall, within three days, excluding Saturday, Sunday, and state holidays, from the date he or she receives notice by registered or certified mail, or from the date the candidate receives actual notice of the violation, whichever occurs first, appear before the elections official or, in the case of the Secretary of State, notify the Secretary of State by telephone, and provide a designation that complies with subdivision (a) or (b).

(2) If a candidate fails to provide a designation that complies with subdivision (a) or (b) within the three-day period specified in paragraph (1), a designation shall not appear after the candidate's name.

(g) A designation given by a candidate shall not be changed by the candidate after the final date for filing nomination documents, except as specifically requested by the elections official as specified in subdivision (f) or as provided in subdivision (h). The elections official shall maintain a copy of the ballot designation worksheet for each candidate that appears on the ballot in the county for the same period of time as applied to nomination documents pursuant to Section 17100.

(h) The designation shall remain the same for all purposes of both primary and general elections, unless the candidate, at least 98 days before the general election, requests in writing a different designation which the candidate is entitled to use at the time of the request.

***For your reference, Elections Code section 13107.3 is reproduced below:***

- (a) A candidate who submits a ballot designation pursuant to subdivision (a) of Section 13107 shall file a ballot designation worksheet that supports the use of that ballot designation by the candidate, in a format prescribed by the Secretary of State.
- (b) The ballot designation worksheet shall be filed with the elections official at the same time that the candidate files his or her declaration of candidacy.
- (c) In the event that a candidate fails to file a ballot designation worksheet in accordance with subdivision (a), no designation shall appear under the candidate's name on the ballot.

***For your reference, Elections Code section 13107.5 is reproduced below:***

(a) A candidate's ballot designation as "community volunteer" shall constitute a valid principal vocation or occupation for purposes of subdivision (a) of Section 13107, if not otherwise in violation of any of the restrictions set forth in that section, and subject to the following conditions:

- (1) A candidate's community volunteer activities constitute his or her principal profession, vocation, or occupation.
  - (2) A candidate is not engaged concurrently in another principal profession, vocation, or occupation.
  - (3) A candidate may not use the designation of "community volunteer" in combination with any other principal profession, vocation, or occupation designation.
- (b) The Secretary of State shall by regulation define what constitutes a community volunteer for purposes of this section.

***For your reference, California Code of Regulations section 20711 is reproduced below:***

(a) In order to facilitate review of a candidate's proposed ballot designation by the Secretary of State pursuant to Elections Code § 13107, the candidate shall submit, at the time of filing his or her proposed ballot designation on the Declaration of Candidacy, a completed Ballot Designation Worksheet on a form provided by the Secretary of State.



**California Secretary of State**  
**BALLOT DESIGNATION WORKSHEET**  
**Page 6**

(b) All Ballot Designation Worksheets filed with the Office of the Secretary of State or the county elections officials pursuant to this section shall be public records and shall be available for inspection and copying at the public counter of the Elections Division of the Office of the Secretary of State, Fifth Floor, 1500 11th Street, Sacramento, California 95814, or at the office of the applicable county elections official.

(c) The Secretary of State shall provide a master copy or copies of the Ballot Designation Worksheet to all elections officials responsible for providing and accepting the nomination documents for candidates in elections for offices certified by the Secretary of State. The Ballot Designation Worksheet shall request that the candidate proposing the ballot designation provide the following information:

(1) The candidate's name, home, business and mailing addresses, telephone numbers, e-mail address, if available, and fax number;

(2) A designation of the office for which the candidate is seeking election;

(3) The name, home, business and mailing addresses, telephone numbers, e-mail address, if available, and fax number of the attorney representing the candidate or for any other person to be contacted in the event the Secretary of State requires further information regarding the proposed ballot designation;

(4) The proposed ballot designation submitted by the candidate;

(5) The candidate may submit one or more proposed alternate ballot designations ranked in order of the candidate's preference;

(6) A brief statement identifying the factual basis upon which the candidate claims the proposed ballot designation and each proposed alternate ballot designation, including the following:

(A) If the candidate holds elected office and is submitting his or her proposed ballot designation pursuant to Elections Code § 13107, subdivisions (a)(1) or (a)(2), the candidate shall indicate the elective office he or she currently occupies and may attach a copy of his or her Certificate of Election;

(B) If the candidate is a judicial officer and is submitting his or her proposed ballot designation pursuant to Elections Code § 13107, subdivisions (a)(1) or (a)(2), the candidate shall indicate the elective office he or she currently holds and may attach either (A) a copy of his or her Certificate of Election or (B) a copy of his or her commission or certificate of appointment, issued at the time the candidate was appointed to the judicial office which he or she currently occupies;

(C) If the candidate submits a ballot designation pursuant to Elections Code § 13107, subdivision (a)(3), the candidate shall indicate:

(i) The title of the position or positions which he or she claims supports the proposed ballot designation;

(ii) The dates during which the candidate held such position;

(iii) A description of the work he or she performs in the position;

(iv) The name of the candidate's business or employer;

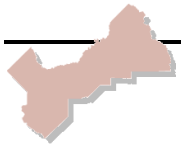
(v) The name and telephone number of a person or persons who could verify such information; and

(vi) A statement that the professions, vocations or occupations relied upon to support the proposed ballot designation constitute the primary, main or leading professions, vocations or occupations of the candidate, in accordance with the definition of the term "principal" as set forth at § 20714, subdivision (b).

(D) If the candidate submits a ballot designation pursuant to Elections Code § 13107, subdivision (a)(4), the candidate shall indicate the date on which he or she was appointed to the office for which he or she is an appointed incumbent.

(d) The candidate may attach or append any supporting documents or other exhibits to his or her Ballot Designation Worksheet which he or she believes support his or her proposed ballot designation. Such attached documents or other exhibits shall be deemed to be incorporated by reference as part of the candidate's Ballot Designation Worksheet and shall be considered as such by the Secretary of State.

(e) If a candidate requests a change of his or her ballot designation pursuant to Elections Code § 13107(e), that request shall be accompanied by a Ballot Designation Worksheet.



## CANDIDATE STATEMENT

A Candidate Statement is information, provided by the candidate, concerning his or her education and qualifications. This is optional for the candidate. If provided, it will be printed in the Voter's Pamphlet section of the Fresno County Voter Information Guide. If a candidate chooses not to file a statement, they must sign a declaration stating this.

Any candidate for local nonpartisan office may submit a Candidate Statement to be printed in the Voter's Pamphlet portion of the Fresno County Voter Information Guide. U.S. Representative candidates and State Senate and Assembly legislative candidates who choose to keep their campaign spending under specific dollar limits may submit a Candidate Statement.

A Candidate Statement with payment is due at the time Nomination Signatures are filed. If no nomination signatures are required, it is due by the close of candidate filing.

## GENERAL PROCEDURE

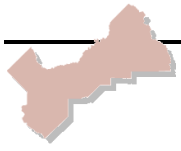
If a candidate wishes to submit a candidate statement, they must adhere to the following procedure:

### 1. **Provide an electronic copy of the statement to the County Clerk/Registrar of Voters**

A candidate statement must be provided electronically by the candidate to our office prior to the candidate filing their Nomination Signatures. This should be done by EMAIL, sending the document to [clerk-elections@fresnocountyca.gov](mailto:clerk-elections@fresnocountyca.gov). The candidate statement should be in Microsoft WORD format. Hand written statements or hand written edits to statements will not be accepted.

### 2. **Counting Words**

Once the candidate is in the office and ready to file the candidate statement, the County Clerk/Registrar of Voters will print out a copy of the document received. They will then perform a word count (see the "Word Count" section in the guide). If the word count is above the maximum allowed, the statement will not be accepted as filed. The maximum allowed for U.S. Representative candidates and State Office candidates who choose to keep their campaign spending under a specified limit, is 250 words. All other candidates have limit of 200 words.



### **3. Pay the Cost Estimate**

If the candidate statement submitted is below or meets the maximum word count, the candidate must pay the cost estimate at the time the candidate statement is submitted.

Candidate statements are printed at the expense of the candidate. Candidates are required to prepay the estimated cost and will either be billed for the additional cost or refunded any overpayment after the election when actual costs are known. In the event of underpayment, candidates may be required to pay the balance of the cost incurred by the County, billed after the election. In the event of overpayment, Fresno County shall prorate the excess amount among the candidates for each race and refund the excess amount paid within 30 days of the election.

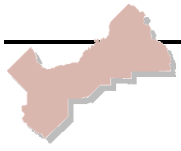
Estimated costs for candidate statements are based on the total costs of printing, handling, translating and mailing the candidate statement, including costs incurred as a result of complying with the Federal Voting Rights Act of 1965. Fresno County is required to print all candidate statements in English and Spanish. Each candidate filing a statement is required to pay their pro rata share as a condition of having the statement included in the County Voter Information Guide.

### **4. Sign Declaration and File the Candidate Statement**

Once the estimated cost is paid, the Elections Official will accept the statement for filing. When filing, the candidate must sign a declaration executed under penalty of perjury, declaring that the information contained therein is true and correct.

Statements shall be filed with the county elections official when nomination papers are returned for filing, or in the case of an election for which nomination papers are not required, no later than the 88th day prior to the election.

Candidates are responsible for proof reading their own statement. The statement will be printed exactly as provided electronically. This office will not correct any misspellings or errors in grammar or punctuation. After filing, the statement can be withdrawn, but not changed. The last day to withdraw a candidate statement is the first business day after the close of filing



## GENERAL FORMAT

Statements will be printed in uniform type, style and spacing. Paragraphs should be indented and single-spaced, with no line spacing between paragraphs. NOTE: The County Clerk/Registrar of Voters may need to make adjustments to the candidate statement for space requirements in the county voter information guide. The statement may include the candidate's age, occupation, and a brief description of the candidate's education and qualifications.

### **Header**

In the header of the statement a candidate must state their name, and optionally may place their age and occupation. This is not included in the word count. Occupation is not restricted by ballot designation limitations; however, may not exceed 7 words in length.

### **Description of Education, Qualifications, and Personal Background**

The body of the candidate statement is a description of the candidate's education, personal background and qualifications. This section is limited by the word count (see below).

Statements must be written in the first person. For example:

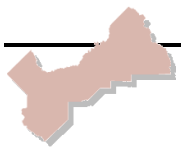
- "I am running..."
- "I went to....."
- "I believe...."

The statement cannot be written in 3rd person, quote other persons, and shall not in any way make reference to other candidates for that office or to another candidate's qualifications, character, or activities. . For example:

- "She is running..."
- "Jane Doe is running..."
- "My opponent is....."

### **Formatting Not Permitted**

- Extra indentations
- Any bold
- Underlining of words
- Italics
- Graphics
- Extra punctuation
- Capitalized words for added emphasis
- Bullets of any kind



## GENERAL GUIDELINES

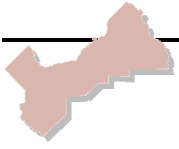
**Party Affiliation**

Statements shall not include the party affiliation of the candidate, nor membership or activity in partisan political organizations.

E.C. §13307

**Word Count Standards**

Type	Description	Example
<b>PUNCTUATION MARKS</b>	Punctuation marks are not counted. However, symbols such as “&” (and), and “#” (number/pound) are not considered punctuation and each symbol is counted as one (1) word.	“ . ” “ , ” “ , ”
<b>ALL PROPER NOUNS</b>	All proper nouns, including the names of individuals, things, and Geographical names (requiring a defined jurisdiction) are counted as one (1) word.	"City of San Joaquin", "City and County of San Francisco", "George Washington"
<b>ABBREVIATIONS and ACRONYMS</b>	Acronyms or abbreviations for a word, phrase, or expression are counted as one (1) word.	CSUF, PTA, UCSF, U.S.M.C.
<b>HYPHENATED WORDS</b>	Hyphenated words that appear in any generally available standard reference dictionary published in the U.S. at any time within the last 10 calendar years immediately preceding the election are counted as one (1) word. Be aware that many word processing programs will count a hyphenated word as one word even if it does not fit these criteria.	Attorney-at-law, full-time (as an adjective), in-law
<b>NUMERIC COMBINATIONS</b>	Numeric combinations will be counted as one (1) word.  Numeric combinations consisting of a combination of words and digits are counted as multiple words.	15000, 13 1/2, 5%, 06/01/1995, \$200,000  Six %, July 4, 2012, December Twenty-Fifth, \$15 million
<b>TELEPHONE and FAX NUMBERS</b>	Telephone and fax numbers are counted as (1) word.	(559)600-8683, 1-800-345-VOTE
<b>EMAIL ADDRESSES and WEBSITES</b>	Email addresses and websites are counted as (1) word.	www.co.fresno.ca.us/elections, myemail@co.fresno.ca.us



## SPECIAL CONSIDERATIONS

### **Order of Appearance in the Voter Pamphlet**

Statements will be printed in random order unless repositioned due to space considerations. Statements do not rotate.

### **Confidentiality**

Statements shall remain confidential until the expiration of the filing deadline for nomination papers for the office. Statements may be withdrawn, but shall not be changed (except as specifically required by the elections official), until 5 p.m. the next regular business day following the close of nominations for such office.

E.C. §13307(a)(3)

### **Public Examination**

After the deadline for filing nomination papers, anyone may examine any candidate statements and may purchase copies thereof.

During a 10-calendar day period commencing the day after the close of nomination, any voter of the jurisdiction in which the election is being held may seek a writ of mandate or an injunction requiring any or all of the material in a candidate's statement to be amended or deleted.

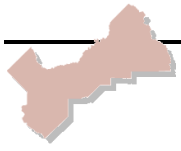
E.C. §13313

### **Liability**

Nothing in this section shall be deemed to make any such statement or the authors thereof free or exempt from any civil or criminal action or penalty because of any false, slanderous or libelous statements offered for printing or contained in the Voter Information Guide.

Any candidate who knowingly makes a false statement of material fact in a candidate statement prepared pursuant to Elections Code Section 13307, with the intent to mislead the voters in connection with his or her campaign for nomination of election to a nonpartisan office is punishable by a fine not to exceed \$1,000.00.

EC §§ 13307(d), 18351



SAMPLE CANDIDATE STATEMENT

Shown below is a sample of a Candidate's Statement form. The upper portion stating the contest, name, age, and occupation is not included in the word count. The statement shown below has been typed, in upper and lower case, indented paragraph form.

Printed Candidate's Statement ▶ This example illustrates the candidate's statement as it will be printed in the County Voter Information Guide. All statements are printed in "indented paragraph" style.

\* Occupation and Age are optional.

CITY COUNCIL DISTRICT	
Candidate's Name	Age: 32*
Occupation: Businesswoman*	
<p>Education and Qualifications: I can bring to the office a diversity of viewpoints and experience. Born and raised in the Fresno area with my family still farming, I can appreciate the concerns of the environmentalist. On the other hand, having been in business since my undergraduate days at college and with my experience in the rental and real estate fields, I appreciate the housing requirements of our community. As a recent student, I understand their needs for a variety of housing choices and their frustration with high rental costs. I tend towards moderation and a real balancing of the competing segments of the community. I encourage differing viewpoints rather than the them and us concept.</p> <p>I advocate a program to protect our neighborhoods from increasing overcrowding and visual blight. I support a shopping center in the city and would insist on a plan to encourage the commercial enterprises that complement our shopping needs. Our council should actively consider subsidized housing for senior citizens and perhaps others, but with implementation only after voter approval of a specific program.</p>	



**DEPARTMENT OF TRANSPORTATION**

DIVISION OF TRAFFIC OPERATIONS  
OUTDOOR ADVERTISING PROGRAM  
P.O. BOX 942874, MS-36  
SACRAMENTO, CA 94274-0001  
PHONE (916) 654-6473  
FAX (916) 651-9359  
TTY 711  
[www.dot.ca.gov](http://www.dot.ca.gov)



*Making Conservation  
a California Way of Life.*

Dear Candidate or Committee Member:

As a candidate or campaign worker for either office or a ballot measure, this reminder about State law governing campaign signs should be helpful to you.

Section 5405.3 of the State Outdoor Advertising Act exempts the placing of Temporary Political Signs from normal outdoor advertising display requirements.

A Temporary Political Sign meets the following criteria:

- A. Encourages a particular vote in a scheduled election.
- B. Is placed no sooner than 90 days prior to the scheduled election and is removed within 10 days after that election.
- C. Is no larger than 32 square feet.
- D. Has had a Statement of Responsibility filed with the Department certifying a person who will be responsible for removing the sign (Attached).

A completed Statement of Responsibility must be submitted to:

Division of Traffic Operations  
Outdoor Advertising Program  
P.O. Box 942874, MS-36  
Sacramento, CA 94274-0001

Temporary Political Signs shall not be placed within the right-of-way of any highway, and be visible within 660 feet from the edge of the right-of-way of a classified "Landscaped freeway".

State law directs the Department of Transportation to remove unauthorized Temporary Political Signs and bill the responsible party for their removal. We are calling these provisions to your attention to avoid possible embarrassment or inconvenience to you and your supporters. Please share this information with those assisting in your campaign.

Should you have any questions, comments or need additional information, please call (916) 654-6473.

Enclosure

ODA-0027

**STATEMENT OF RESPONSIBILITY  
FOR TEMPORARY POLITICAL SIGNS**

ODA-0027 (NEW 12/2018)

Election Date: \_\_\_\_\_ June \_\_\_\_\_ November Other: \_\_\_\_\_

Candidate's Name: \_\_\_\_\_

Office sought or Proposition Number: \_\_\_\_\_

County where sign(s) will be placed: \_\_\_\_\_

Number of signs to be placed: \_\_\_\_\_

**RESPONSIBLE PARTY:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number (Include Area Code): \_\_\_\_\_

Email (Optional): \_\_\_\_\_

The undersigned hereby accepts responsibility for the removal of Temporary Political Signs placed pursuant to Section 5405.3 of the Outdoor Advertising Act for the above candidate or proposition.

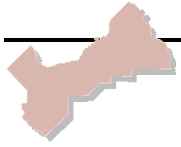
It is understood and agreed that any Temporary Political Signs placed sooner than ninety (90) days prior to the election and/or not removed within ten (10) days after the election, may be removed by the Department and the responsible party will be billed for any associated removal costs.

\_\_\_\_\_  
Signature of Responsible Party

\_\_\_\_\_  
Date

**Mail Statement of Responsibility to:**

Department of Transportation  
Division of Traffic Operations  
Outdoor Advertising Program  
P.O. Box 942874, MS-36  
Sacramento, CA 94274-0001  
Email: [ODA@dot.ca.gov](mailto:ODA@dot.ca.gov)



## PROVISIONS OF THE CODE OF FAIR CAMPAIGN PRACTICES

*As found in Chapter 5 of Division 20 of the California Elections Code*

### ARTICLE 1. General Intent

**20400.** The Legislature declares that the purpose of this chapter is to encourage every candidate for public office in this state to subscribe to the Code of Fair Campaign Practices.

It is the ultimate intent of the Legislature that every candidate for public office in this state who subscribes to the Code of Fair Campaign Practices will follow the basic principles of decency, honesty, and fair play in order that, after vigorously contested, but fairly conducted campaigns, the citizens of this state may exercise their constitutional right to vote, free from dishonest and unethical practices which tend to prevent the full and free expression of the will of the voters.

The purpose in creating the Code of Fair Campaign Practices is to give voters guidelines in determining fair play and to encourage candidates to discuss issues instead of untruths or distortions.

### ARTICLE 2. Definitions

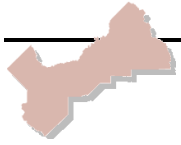
**20420.** As used in this chapter, “Code” means the Code of Fair Campaign Practices.

### ARTICLE 3. Code of Fair Campaign Practices

**20440.** At the time an individual is issued his or her declaration of candidacy, nomination papers, or any other paper evidencing an intention to be a candidate for public office, the elections official shall give the individual a blank form of the code and a copy of this chapter. The elections official shall inform each candidate for public office that subscription to the code is voluntary.

In the case of a committee making an independent expenditure, as defined in Section 82031 of the Government Code, the Secretary of State shall provide a blank form and a copy of this chapter to the individual filing, in accordance with Title 9 (commencing with Section 81000) of the Government Code, an initial campaign statement on behalf of the committee.

The text of the code shall read, as follows:

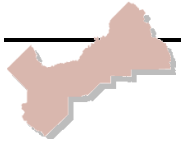


## CODE OF FAIR CAMPAIGN PRACTICES

There are basic principles of decency, honesty, and fair play which every candidate for public office in the State of California has a moral obligation to observe and uphold in order that, after vigorously contested but fairly conducted campaigns, our citizens may exercise their constitutional right to a free and untrammled choice and the will of the people may be fully and clearly expressed on the issues.

THEREFORE:

- (1) I SHALL CONDUCT my campaign openly and publicly, discussing the issues as I see them, presenting my record and policies with sincerity and frankness, and criticizing without fear or favor the record and policies of my opponents or political parties that merit this criticism.
- (2) I SHALL NOT USE OR PERMIT the use of character defamation, whispering campaigns, libel, slander, or scurrilous attacks on any candidate or his or her personal or family life.
- (3) I SHALL NOT USE OR PERMIT any appeal to negative prejudice based on a candidate's actual or perceived race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, age, sexual orientation, sex, including gender identity, or any other characteristic set forth in Section 12940 of the Government Code, or association with another person who has any of the actual or perceived characteristics set forth in Section 12940 of the Government Code.
- (4) I SHALL NOT USE OR PERMIT any dishonest or unethical practice that tends to corrupt or undermine our American system of free elections, or that hampers or prevents the full and free expression of the will of the voters including acts intended to hinder or prevent any eligible person from registering to vote, enrolling to vote, or voting.
- (5) I SHALL NOT coerce election help or campaign contributions for myself or for any other candidate from my employees.
- (6) I SHALL IMMEDIATELY AND PUBLICLY REPUDIATE support deriving from any individual or group that resorts, on behalf of my candidacy or in opposition to that of my opponent, to the methods and tactics that I condemn. I shall accept responsibility to take firm action against any subordinate who violates any provision of this code or the laws governing elections.



(7) I SHALL DEFEND AND UPHOLD the right of every qualified American voter to full and equal participation in the electoral process.

I, the undersigned, candidate for election to public office in the State of California or treasurer or chairperson of a committee making any independent expenditures, hereby voluntarily endorse, subscribe to, and solemnly pledge myself to conduct my campaign in accordance with the above principles and practices.

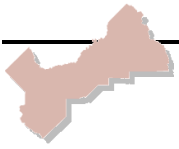
Date	Signature
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**E.C. §20441.** The Secretary of State shall print, or cause to be printed, blank forms of the code. The Secretary of State shall supply the forms to the elections officials in quantities and at times requested by the elections officials.

**E.C. §20442.** The elections official shall accept, at all times prior to the election, all completed forms that are properly subscribed to by a candidate for public office and shall retain them for public inspection until 30 days after the election.

**E.C. §20443.** Every code subscribed to by a candidate for public office pursuant to this chapter is a public record open for public inspection.

**E.C. §20444.** In no event shall a candidate for public office be required to subscribe to or endorse the code.



## CAMPAIGN DISCLOSURE REQUIREMENTS

The Political Reform Act of 1974 requires all candidates for state and local elective office, all state and local elected officeholders, proponents of state and local ballot measures who control a ballot measure committee, and committees supporting or opposing state and local candidates, and all measure and petition circulation committees, to file campaign disclosure statements disclosing contributions received and expenditures made.

It is the responsibility of the candidate and or committee to be aware of and to file the required campaign disclosure statements in a correct and timely manner. **Government Code §91013 provides for a late filing fine of \$10 per day for the late filing of any campaign disclosure statements after the deadline until the statement or report is filed.**

On January 31, 2017, Fresno County Board of Supervisors adopted an ordinance approving the electronic filing of campaign disclosure statements. Elected officers, candidates, committees and controlled committees required to file campaign statements with the County pursuant to state law who have received contributions or made expenditures of \$5,000 or more in a calendar year shall file their campaign statements using the Registrar of Voter's online filing system. All other filers may elect to file their campaign statements electronically or in paper format. For further information contact your local filing officer at (559) 600-3044.

## CAMPAIGN FILING OBLIGATIONS

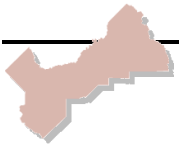
FORM 501– Prior to the solicitation or receipt of any contribution or loan, an individual who intends to be a candidate for an elective state office, as that term is defined in G.C. Section 82024, shall file with the Secretary of State an original statement, signed under penalty of perjury, of intention to be a candidate for a specific office.

An individual who intends to be a candidate for any other elective office shall file the statement of intention with the same filing officer and in the same location as the individual would file an original campaign statement pursuant to subdivisions (b), (c), and (d) of Section 84215.

For purposes of this section, “contribution” and “loan” do not include any payments from the candidate's personal funds for a candidate filing fee or a candidate statement of qualifications fee.

G.C. §85200





FORM 410–Statement of Organization ▶ Form 410 must be filed with the Secretary of State's Office to obtain a Committee Identification Number. This statement must be filed within 10 days of receiving \$2,000 in contributions or having \$2,000 in expenditures. All personal funds and/or contributions or loans made to the candidate, to a person on behalf of the candidate, or to the candidate's controlled committee shall be deposited in a campaign bank account prior to expenditure. All campaign expenditures shall be made from the account.

G.C. §84101

FORM 470–Officeholder/Candidate Campaign Statement–Short Form ▶ Candidates for office who expect to receive or spend less than \$2,000 during the election and who do not have a controlled committee may file a Form 470 with their Declaration of Candidacy (or no later than the filing deadline for the first pre-election campaign statement). Judicial Candidates, please refer to the “Campaign Disclosure Manual 2 local” available at <http://www.fppc.ca.gov>.

G.C. §84206(a), (b)

FORM 470–Supplement ▶ Any candidate who files a Form 470 and who subsequently has \$2,000 or more in contributions and/or expenditures prior to his/her election must send a notice to the Secretary of State, the local filing officer, and to all candidates for the same office. This notice must be sent within 48 hours. Detailed information concerning the notice required is included on the Supplemental Form 470.

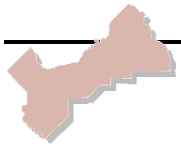
G.C. §84206(c)

FORM 460–Recipient Committee Campaign Statement ▶ Candidates for office who receive contributions or have expenditures of \$2,000 or more must file pre-election and semi-annual campaign statements during the year in which their election is being held. Please see the FPPC Filing Schedule at the end of this guide for further information.

G.C. §84200

Termination: Once contributions and expenditures for a particular office cease, all funds are expended, the ending cash balance is \$0.00, and the bank account is closed, an original and one copy of Form 410 must be filed with the Office of the Secretary of State. Additionally, you must file a copy of Form 410 along with an original and one copy of the final campaign statement (Form 460) with the appropriate filing officer.

G.C. §84214



## CAMPAIGN REPORTING REQUIREMENTS FOR CANDIDATES AND/OR COMMITTEES

### FORM 501–CANDIDATE INTENTION STATEMENT

#### WHO FILES:

A candidate for state or local office, including re-election to the same office, is required to file a Form 501 prior to solicitation or receipt of contributions or loans, including expenditures from personal funds. Note: For purposes of this section, “contribution” and “loan” do not include any payments from the candidate’s personal funds for a candidate filing fee or a candidate statement of qualifications fee.

G.C. §85200

The FPPC can provide assistance by telephone (1-866-ASK-FPPC), or by e-mail to [Advice@fppc.ca.gov](mailto:Advice@fppc.ca.gov) regarding your specific circumstance.

Mailing Address  
1102 Q Street, Suite 3000  
Sacramento, California 95811

#### WHERE TO FILE:

##### **State and Judicial Candidates:**

File original with:  
Secretary of State Political Reform Division  
1500 11<sup>th</sup> Street, Room 495  
Sacramento, CA 95814

##### **Local Candidates file with the appropriate filing officer:**

###### **County:**

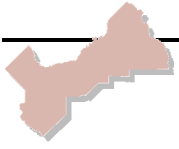
File original with:  
Fresno County Clerk  
2221 Kern Street  
Fresno, CA 93721

###### **City:**

File original with:  
City Clerk within your jurisdiction.  
Note: Candidates refer to your City Clerk regarding City Campaign Contribution Ordinance.

\* See Fresno County Ordinance  
on Electronic Filing requirements.





## FORM 410–STATEMENT OF ORGANIZATION

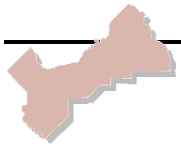
### DEFINITIONS:

**RECIPIENT COMMITTEE** ▶ A recipient committee is any individual (including an officeholder or a candidate), group of individuals, organization, or any other entity that receives contributions totaling \$2,000 or more during a calendar year.

**CONTRIBUTION** ▶ The term “contribution” includes monetary payments, loans, and non-monetary goods or services.

**PERSONAL FUNDS--Candidates** ▶ The personal funds of a candidate or officeholder used in connection with seeking or holding elective office are contributions and are counted towards qualifying as a recipient committee. However, personal funds used to pay a candidate filing fee or a fee for the Statement of Qualifications to appear in the ballot pamphlet are not counted toward the \$2,000 threshold.

Pursuant to Government Code §84300(a), no contribution of one hundred dollars (\$100) or more shall be made or received in cash. Pursuant to Government Code §84300(b), no expenditure of one hundred dollars (\$100) or more shall be made in cash.



## WHEN TO FILE:

File the Form 410 within 10 days of receiving \$2,000 in contributions. The date this form is postmarked is the date it is considered filed.

A recipient committee qualifying during the 16 days prior to an election in which it must file pre-election statements must file a Form 410 (or the information required on a Form 410) by fax, guaranteed overnight delivery, or personal delivery within 24 hours of qualification with the filing officer who will receive the committee's original disclosure statements. A Form 410 must also be filed with the Secretary of State within 10 days.

A recipient committee qualifying during the 90 days prior to an election in which the committee makes independent expenditures or \$2,000 or more to support or oppose a candidate in that election must file the Form 410 (or the information contained on the Form 410) within 24 hours of qualification with the filing officer who will receive the committee's original disclosure statements and with the filing officer(s) for the candidate(s) supported or opposed by the independent expenditure. These filings must be made by fax, guaranteed overnight delivery, personal delivery, or online (if online filing is available).

## WHERE TO FILE:

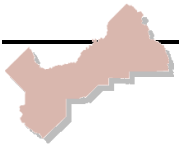
### **All Committees:**

Send original & one copy to:  
Secretary of State Political Reform Division  
1500 11<sup>th</sup> Street, Room 495  
Sacramento, CA 95814

### **County & City Committees:**

Send copy to:  
The appropriate local filing officer

You will receive written notification from the Secretary of State's Office assigning an identification number to your committee. (Identification numbers are also posted on the Secretary of State's website at [cal-access.sos.ca.gov](http://cal-access.sos.ca.gov).)

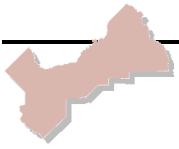


## CAMPAIGN DISCLOSURE REQUIREMENTS OFTEN OVERLOOKED

**BE INFORMED:** The Franchise Tax Board is authorized under Section 90001 of the California Government Code to audit Campaign Disclosure Statements. The audit can include tests of the accounting records and other such auditing procedures.

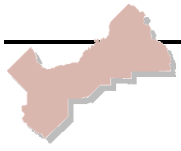
The purpose of campaign disclosure is to provide the public with the identity of contributors and the amounts they give, as well as the amount officeholders, candidates and committees spend. The laws passed to enforce that purpose can be challenging for the unwary, therefore some often overlooked requirements are highlighted here:

- All candidates, even unopposed candidates, are subject to the campaign disclosure provisions of the Political Reform Act. (Gov. Code §82007)
- Prior to soliciting or receiving any contribution (including a loan), all elected officeholders and all candidates must file Form 501 (candidate intention).
- Contributions include **PERSONAL FUNDS** and are subject to the same disclosure requirements.
- A Statement of Organization (Form 410) must be filed within 10 days by any person who receives contributions totaling \$2,000 or more.
- Officeholders and candidates who receive contributions or make expenditures must establish a campaign checking account in California.
- Loans to a candidate are considered contributions unless the loan is from a financial institution.
- Never accept or spend \$100 or more in cash.
- For contributions of \$100 or more, including loans, you must disclose the contributor's name, address, occupation, and employer. (Gov. Code §84300)
- Maintain details on contributions and expenditures of \$25 or more, even if you are spending less than \$2,000.
- Make copies of all contributor checks.
- Itemize expenditures of \$500 or more made by an agent or campaign consultant.
- Include your name and campaign address in at least 6-point type on the outside of all mass mailings (more than 200 pieces). Your committee's name may be used if it includes your name. If your name is not part of the committee's name, you may use just your name, or both your name and the name of the committee.
- Candidates must disclose employer information for all contributors and keep all records of occupation and employer information.



- **NO PERSONAL USE OF CAMPAIGN FUNDS.** Use campaign funds only for political, legislative, or governmental purposes.
- The source for each loan must be disclosed.
- All expenditures of \$100 or more must be itemized on the campaign statements, and then summarized on the Campaign Disclosure Statement Summary Page.
- As long as a committee is in existence, a Semi-Annual Campaign Statement must be filed. If the candidate has filed a long form (460) previously in the calendar year, a 460 must be filed as the Semi-Annual Statement even if there is no activity.
- Payee addresses must be disclosed on the campaign statements for expenditures made.
- If the committee changes its treasurer, an amendment to the Form 410 Statement of Organization must be filed within 10 days.
- If \$1,000 or more is received from one contributor during the last 90 days before the election, disclose receipt within 24 hours, even if the contribution is from your **personal funds**.

To obtain a copy of Fresno County's Election Campaign Contributions Ordinance, visit our website at [www.fresnovote.com](http://www.fresnovote.com). Click on Campaign Finance & Reporting Requirements under the Campaign Information Tab.



## CAMPAIGN LITERATURE

### MASS MAILING

Definition of Mass Mailing: Mass mailing means over two hundred (200) substantially similar pieces of mail, but does not include a form letter or other mail which is sent in response to an unsolicited request, letter, or other inquiry.

G.C. §82041.5

NOTE: If you are planning any type of mass mailing, please contact the post office in advance for specific postal regulations.

### MASS MAILING REQUIREMENTS

a) Except as provided in subdivision (b), no candidate or committee shall send a mass mailing unless the name, street address, and city of the candidate or committee are shown on the outside of each piece of mail in the mass mailing and on at least one of the inserts included within each piece of mail of the mailing in no less than 6-point type which shall be in a color or print which contrasts with the background so as to be easily legible. A post office box may be stated in lieu of a street address if the organization's address is a matter of public record with the Secretary of State.

b) If the sender of the mass mailing is a single candidate or committee, the name, street address, and city of the candidate or committee need only be shown on the outside of each piece of mail.

c) If the sender of a mass mailing is a controlled committee, the name of the person controlling the committee shall be included in addition to the information required by subdivision (a).

G.C. §84305

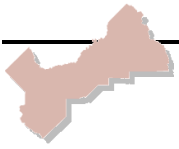
### MASS MAILING PROHIBITIONS

No newsletter or other mass mailing shall be sent at public expense.

G.C. §89001

### POLITICAL ADVERTISING REQUIREMENTS — NEWSPAPERS

Any paid political advertisement that refers to an election or to any candidate for state or local elective office and that is contained in or distributed with a newspaper, shall bear on each surface



or page thereof, in type or lettering at least half as large as the type or lettering of the advertisement or in 10-point roman type, whichever is larger, the words “Paid Political Advertisement.” The words shall be set apart from any other printed matter.

As used in this section “paid political advertisement” shall mean and shall be limited to, published statements paid for by advertisers for purposes of supporting or defeating any person who has filed for an elective state or local office.

E.C. §20008

## SIMULATED BALLOT REQUIREMENTS

a) Every simulated ballot or simulated county voter information guide shall bear on each surface or page thereof, in type or lettering at least half as large as the type or lettering of the statement or words or in 10-point roman type, whichever is larger, in a printed or drawn box and set apart from any other printed matter, the following statement:

---

### “NOTICE TO VOTERS

“(Required by Law)

“This is not an official ballot or any official county voter information guide prepared by the county elections official, or the Secretary of State.

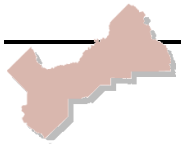
“This is an unofficial, marked ballot prepared by (insert name and address of the person or organization responsible for preparation thereof).”

Nothing in this section shall be construed to require this notice in any editorial or other statement appearing in a regularly published newspaper or magazine other than a paid political advertisement.

b) No simulated ballot or simulated county voter information guide referred to in subdivision (a) shall bear any official seal or the insignia of any public entity, nor shall that seal or insignia appear upon the envelope in which it is mailed or otherwise delivered.

c) The superior court, in any case brought before it by any registered voter, may issue a temporary or permanent restraining order or injunction against the publication, printing, circulation, posting, or distribution of any matter in violation of this section, and all cases of this nature shall be in a preferred position for purposes of trial and appeal, so as to assure the speedy disposition thereof.

E.C. §20009



## TRUTH IN ENDORSEMENTS LAW

- a) Provides information regarding restrictions on endorsements, representation requirements, etc. A copy is available in the California Elections Code which can be viewed at <http://leginfo.legislature.ca.gov/faces/codes.xhtml>

E.C. §§20000-20010

## ELECTIONEERING NEAR POLLING PLACE

No person, on Election Day, or at any time that a voter may be casting a ballot, shall, within 100 feet of a polling place or an elections official's office:

- a) Circulate an initiative, referendum, recall, or nomination petition or any other petition.
- b) Solicit a vote or speak to a voter on the subject of marking his or her ballot.
- c) Place a sign relating to voters' qualifications or speak to a voter on the subject of his or her qualifications except as provided in Section 14240 (which refers to conditions for a challenge by a member of the precinct board on Election Day.)
- d) Do any electioneering as defined by Section 319.5

As used in this section, "100 feet of a polling place or an elections official's office" means a distance 100 feet from the room or rooms in which voters are signing the roster and casting ballots.

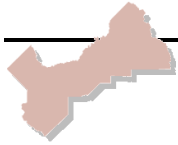
Any person who violates any of the provisions of this section is guilty of a misdemeanor.

E.C. §18370

## ELECTIONEERING DURING VOTE BY MAIL VOTING

- (a) No candidate or representative of a candidate, and no proponent, opponent, or representative of a proponent or opponent, of an initiative, referendum, or recall measure, or of a charter amendment, shall solicit the vote of a vote by mail voter, or do any electioneering, while in the residence or in the immediate presence of the voter, and during the time he or she knows the vote by mail voter is voting.
- (b) Any person who knowingly violates this section is guilty of a misdemeanor.
- (c) This section shall not be construed to conflict with any provision of the federal Voting Rights Act of 1965, as amended, nor to preclude electioneering by mail or telephone or in public places, except as prohibited by Section 18370, or by any other provision of law.

E.C. §18371



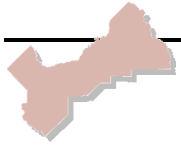
## CAMPAIGN POSTERS AND SIGN PLACEMENTS

The information below is correct to the best of our knowledge. For additional information or any recent changes or amendments to city ordinances, contact the appropriate city clerk's office.

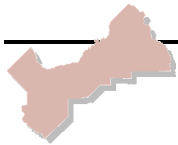
NOTE: On state roadways, "STATEMENT OF RESPONSIBILITY FOR TEMPORARY POLITICAL SIGNS" are required to be filed with the State Department of Transportation (available below).

- CITY OF CLOVIS: (559) 324-2060 ..... JOHN HOLT, CITY CLERK  
Must have property owner's permission; ..... No specific guidelines established for  
Private property only ..... posting, remove after the election
  
- CITY OF COALINGA: (559) 935-1533 ..... SHANNON JENSEN, CITY CLERK  
Must have property owner's permission; ..... 60 days prior to and 5 days after  
Private property only .....
  
- CITY OF FIREBAUGH: (559) 659-5904 ..... RITA LOZANO, CITY CLERK  
Permit required ..... Contact City Clerk for specifics
  
- CITY OF FOWLER: (559) 834-3113 (Ext 301) ..... JEANNIE DAVIS, CITY CLERK  
Must have property owner's permission; ..... 60 days prior to and 6 days after  
Private property only ..... the date of the election
  
- CITY OF FRESNO (559) 621-7650 ..... YVONNE SPENCE, CITY CLERK  
Must have owner's permission; ..... 90 days prior to and 15 days  
Private property only ..... after the date of the election
  
- CITY OF HURON: (559) 945-2241 (Ext 3) ..... JUANITA VELIZ, CITY CLERK  
One sign per parcel; ..... 88 days prior to and 15 days after  
Private property only ..... the date of the election

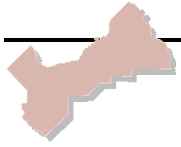




- CITY OF KERMAN: (559) 846-9380 ..... MARCI REYES, CITY CLERK  
Must have property owner's permission;..... No specific guidelines established for  
Private property only ..... posting, remove after the election
  
- CITY OF KINGSBURG: (559) 897-5821 ..... ABIGAIL PALSGAARD, CITY CLERK  
Must have property owner's permission;..... 90 days prior to and 7 days after  
Private property only ..... the date of the election
  
- CITY OF MENDOTA: (559) 655-4298 ..... CELESTE CABRERA, CITY CLERK  
Must file Statement of Responsibility with the ..... 90 days prior to and 10 days after  
Dept. of Transportation..... the date of the election
  
- CITY OF ORANGE COVE: (559) 626-4488..... JUNE V. LOPEZ-BRACAMONTES, CITY CLERK  
Must have property owner's permission;..... No specific guidelines established for  
Private property only ..... posting, remove after the election
  
- CITY OF PARLIER: (559) 646-3545 (Ext 227) ..... DOROTHY GARZA, CITY CLERK  
Must have property owner's permission;..... No specific guidelines established for  
Private property only ..... posting, remove after the election
  
- CITY OF REEDLEY: (559) 637-4200 (Ext 212) ..... SYLVIA PLATA, CITY CLERK  
Must have property owner's permission;..... No specific guidelines established for  
Private property only ..... posting, remove after the election
  
- CITY OF SANGER: (559) 876-6300 (Ext 1350)..... BECKY PADRON, CITY CLERK  
Must have property owner's permission;..... 60 days prior to and 14 days after  
Private property only ..... the date of the election



- CITY OF SAN JOAQUIN: (559) 693-4311 ..... DIANA BROOKS, CITY CLERK  
Must have property owner's permission;..... 90 days prior to and 14 days after  
Private property only ..... the date of the election
  
- CITY OF SELMA: (559) 891-2200 ..... REYNA RIVERA, CITY CLERK  
Must have property owner's permission;..... 60 days prior to and 7 days after  
Private property only ..... the date of the election



## PLACEMENT OF NAMES ON THE BALLOT

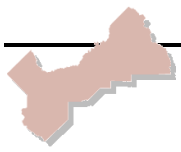
The order in which candidates' name shall be placed on the ballot is specified in Elections Code §§13111 and 13112. Election Code §13109 specifies the order of precedence of offices on the ballot.

### **Random Alphabet Drawing**

At 11:00 a.m. on the 82<sup>nd</sup> day before the election, the Secretary of State's office pulls each letter of the alphabet at random according to the procedure specified in Elections Code §13112 and compiles a randomized alphabet. The County Clerk/Registrar of Voters conducts a random alphabet drawing (Elections Code §13111) to determine the order of candidates on the ballot for multi-county state legislative districts. The randomized alphabet is used in the same manner as the conventional alphabet in determining the order of all candidates' names in all elections. It is used statewide for the placement of names on the ballot, except as otherwise specified.

### **Rotation of names on the ballot**

- **Candidates for Statewide Offices:** Candidates for offices voted on throughout the state are placed on the ballot in the random order in the First State Assembly District. In the next district the candidates listed first move to the bottom of the list and all other candidates move up one position. This rotation continues through all 80 State Assembly Districts.
- **Candidates for Congress:** Candidates are placed on the ballot in the random order in the lowest numbered State Assembly District within the Congressional District. The candidate's names are rotated in the same way as described above but only by the State Assembly Districts within the Congressional or State Board of Equalization District.
- **Candidates for Countywide Offices:** Candidates for countywide offices are placed on the ballot in random order and rotated by Supervisorial Districts within the county.
- **Candidates for State Senate and Member of the Assembly in Districts that cross county lines:** Candidates are placed on the ballot in a random order drawn by the County Clerk/Registrar of Voters within each County.
- **Candidates for other offices:** Candidates are placed on the ballot in the Secretary of State's random order and are not rotated.



## GUIDELINES FOR FILING ARGUMENTS AND REBUTTAL ARGUMENTS

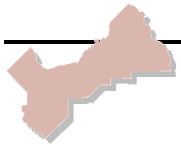
### ARGUMENTS

- Type or print legibly. The limit is 300 words, which does not include the title or signature lines.
- All arguments with a statement required under Elections Code § 9600 (Please see the “STATEMENT TO ACCOMPANY ALL ARGUMENTS FILED” sample below) must be filed with the office by 5:00 p.m. on the last day set for arguments. The County Clerk sets the deadline, which is usually 81 days before the election. Check with our office for the exact date.
- All arguments are printed as filed. The County Clerk is not responsible for correcting spelling, grammar or punctuation.
- Only one argument for and one argument against each measure will be printed. If more than one is filed, the County Clerk will choose the arguments to be printed on the ballot based on the order of preference as stated in the Elections Code.
- No more than 5 signatures shall appear with any argument submitted.

### REBUTTAL ARGUMENTS

- Rebuttal arguments are limited to 250 words. Rebuttal arguments must be filed with the County Clerk/Registrar of Voters by 5:00 p.m. no later than a date designated by the elections official.
- If Rebuttal Argument is submitted by signers other than the original signers of the argument, the rebuttal argument must be accompanied by an authorization form (available from the County Clerk’s Office).

All arguments and rebuttals must be provided in physical and matching electronic copy to our office. The electronic copy should be submitted by EMAIL to [clerk-elections@fresnocountyca.gov](mailto:clerk-elections@fresnocountyca.gov). The argument or rebuttal should be in Microsoft WORD format. Hand written arguments or hand written edits to arguments will not be accepted.

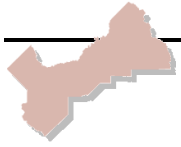


STATEMENT TO ACCOMPANY ALL ARGUMENTS FILED

Elections Code §9600 states, "All arguments concerning measures filed pursuant to this division shall be accompanied by the following form statement, to be signed by each proponent and by each author, if different, of the argument."

*The undersigned proponent(s) or author(s) of the \_\_\_\_\_(primary or rebuttal) argument  
\_\_\_\_\_(in favor of/against) ballot measure \_\_\_\_\_(name or number) at the  
\_\_\_\_\_(title of election) election for the \_\_\_\_\_(jurisdiction) to be held on  
\_\_\_\_\_(date) hereby state that such argument is true and correct to the best of my knowledge  
and belief.*

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



## VOTE BY MAIL BALLOT INFORMATION

### WHO MAY VOTE BY MAIL?

Any registered voter who wishes may requests a Vote by Mail ballot in writing, by phone, or in person at the Fresno County Clerk's office.

E.C. §§3001, 3003

Any voter may apply for permanent Vote by Mail status. A voter will lose his or her permanent Vote by Mail status if he or she does not return a Vote by Mail ballot in four consecutive statewide general elections.

E.C. §§3201, 3206

Voters who reside in a precinct that has fewer than 250 registered voters 88 days prior to an election may be declared to be in a "Mailed Ballot Precinct." The elections official shall also notify each voter of the location of the two nearest polling places in the event the voter chooses to return the ballot on Election Day. The voter shall not be required to file an application for the vote by mail ballot and the ballot shall be sent as soon as ballots are available.

E.C. §3005

### WHAT INFORMATION MUST BE PROVIDED TO OBTAIN A VOTE BY MAIL BALLOT?

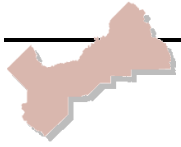
To obtain a Vote by Mail ballot, voters must apply with the local elections official. As required by law, an application for a Vote by Mail ballot is always included in the County Voter Information Guide sent to each voter in the county prior to each election; however, no application form is necessary. A voter may write a note to the local elections official requesting a Vote by Mail ballot. The request shall contain the following:

1. the voter's printed name
2. the voter's residence address as it appears on the affidavit of registration
3. the mailing address to which the voter wants the Vote by Mail ballot sent
4. the name and date of the election for which the voter is applying
5. the voter's signature

E.C. §§3001, 3006

**County of Fresno voters may mail their  
request to:**

Fresno County Clerk/Registrar of Voters  
2221 Kern Street  
Fresno CA 93721



## WHEN TO APPLY FOR A VOTE BY MAIL BALLOT

Elections officials process applications and mail Vote by Mail ballots during the period 29–7 days prior to an election. A voter may submit an application prior to this time, but the elections official will hold it until the 29<sup>th</sup> day. Applications for Vote by Mail ballots that are to be mailed to the voter cannot be processed if received less than 7 days prior to an election. Vote by Mail ballots are available in the County Clerk/Registrar of Voters Office until 8 p.m. on Election Day.

E.C. §3001

## DISTRIBUTING APPLICATIONS FOR VOTE BY MAIL BALLOTS

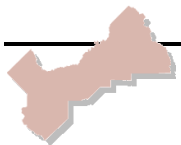
Any candidate, group of candidates, ballot measure committee or other political organization that intends to conduct a Vote by Mail voter drive, should note the information in this Guide and the applicable laws regarding distribution of applications for Vote by Mail ballots, before proceeding. Please contact your local elections official with any further questions.

## UNIFORM VOTE BY MAIL VOTING APPLICATION

The Secretary of State has prepared a uniform application format for a Vote by Mail ballot for use by all individuals, organizations and groups distributing Vote by Mail ballot applications. Failure to conform your application to the uniform format is a misdemeanor. A master Vote by Mail ballot application form will be provided by the County Clerk/Registrar of Voters Office, 2221 Kern Street, Fresno, CA 93721.

### Important Information

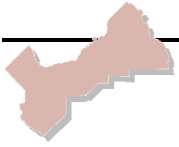
- To ensure accuracy, the voter should fill out all the information on the application; however, the following information may be preprinted on the application form:
  1. the voter's name and residence address as they appear on the voter's affidavit of registration
  2. the name and date of the election for which the Vote by Mail ballot is being requested
  3. the deadline date by which the application must be received by the elections official



- There is a separate section of the form to indicate a mailing address if the voter wishes to receive his or her ballot at an address other than his or her residence address. This information may not be preprinted and may only be completed by the voter. The mailing address to which a Vote by Mail ballot is requested to be sent may not be the address of any political party, political campaign headquarters, or a candidate's residence. This provision does not apply to a candidate, or to a candidate's immediate family or housemates, who request that a Vote by Mail ballot be mailed to the candidate's residence address.
- The voter must personally affix his or her signature.
- Any application containing preprinted information shall contain the following statement (verbatim) printed conspicuously on the form:

“You have the legal right to mail or deliver this application directly to the local elections official of the county where you reside.”
- The name, address and telephone number of any organization, individual or group that authorizes the distribution of applications shall be printed on the application.
- Any individual, organization or group that distributes applications for Vote by Mail ballots and receives completed application forms shall deliver the forms to the appropriate elections official within 72 hours or before the deadline for application, whichever is sooner of receipt. It is a crime to delay the return of a Vote by Mail ballot application.
- Vote by Mail ballot applications provided by a group or organization shall be sent by non-forwardable mail.
- Any individual, group or organization that knowingly distributes any application for a Vote by Mail ballot that does not conform to the state requirements is guilty of a misdemeanor.
- Voters who use a Vote by Mail ballot application provided by an individual, group or organization must attest to the truth and correctness of the contents and sign under penalty of perjury.
- The Vote by Mail ballot application must contain information regarding permanent Vote by Mail status.
- The size of the uniform format approved by the Secretary of State is 8 1/2" x 5 1/2".





## VOTE BY MAIL BALLOT PROCESSING

Vote by Mail ballots may begin to be processed 29 days prior to an election. Processing vote by mail ballot return envelopes includes verifying the voter's signature on the vote by mail ballot return envelope and updating voter history records.

E.C §15101 (a)

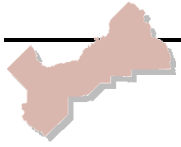
Vote by Mail ballots may be opened beginning 10 business days prior to an election, but no results may be released until 8 p.m. election night. All Vote by Mail ballots that are processed by election day are the first results announced on election night.

E.C. §§3019, 15101

## DEADLINE FOR RECEIVING VOTE BY MAIL BALLOTS

Any vote by mail ballot cast under this division shall be timely cast if it is received by the voter's elections official via the United States Postal Service or bona fide private mail delivery company no later than three days after election day.

E.C §3020 (b)



## DATA REQUEST

The County Clerk/Registrar of Voters has data available for purchase, such as:

- Maps
- Campaign Filing Documents
- Voter Registration Information
- Statement of Vote
- Vote-by-Mail Information
- Prior-Election County Information Guide Copies

Data Requests can be obtained from the County Clerk/Registrar of Voters office. An Application to Purchase Voter Registration information and a signed Use Agreement (if applicable) is required and payment received prior to the request being filled.

Please Note: Voter Registration Information is available for governmental, political, journalistic, or educational purposes only. An example of a person who does not have access to voter registration is a person (Such as relative, private investigators, skip tracers, process servers and attorneys) seeking to locate individuals, unless those persons are employed by or have been contracted by a public government agency.

The Data Request application can be found online at: [Fresnovote.com](https://www.fresnovote.com)

For additional information, please contact the County Clerk/Registrar of Voters at (559) 600-VOTE (8683) or E-mail: [ElectionsIT@fresnocountyca.gov](mailto:ElectionsIT@fresnocountyca.gov).



Election Date	What	Who	Election Codes	E - Date	Dates
3/3/2020	<b>Candidate Intention Statement (Form 501)</b>	Candidates	G.C. §§85200, 91013	Please See the Attached FPPC Schedule	
<p>Prior to the solicitation or receipt of any contribution or loan, any individual who intends to be a candidate for an elective state office shall file with the Secretary of State's Office an original of the Candidate Intention Statement (Form 501). Any individual who intends to be a candidate for any other elective office shall file the Candidate Intention Statement (Form 501) with the same filing officer with whom the original campaign statements are required to be filed. See "Pre-Campaign Reporting Requirements," in the campaign guide, for more information on filing this form.</p> <p>A fine of \$10 per day, up to a maximum of \$100, may be assigned for the late filing of Form 501.</p>					
3/3/2020	<b>Statement Of Organization/Campaign Bank Account (Form 410)</b>	Candidates	G.C. §§85201, 91013	Please See the Attached FPPC Schedule	
<p>Upon the filing of the Candidate Intention Statement (Form 501), any candidate who raises contributions of \$1,000 or more in a calendar year shall establish a campaign account at an office of a financial institution located in the state. The candidate shall then set forth the name and address of the financial institution where the candidate has established a campaign account and the account number on the committee Statement of Organization (Form 410). See "Pre-Campaign Reporting Requirements," in the campaign guide, for more information on filing this form.</p> <p>A fine of \$10 per day, up to a maximum of \$100, may be assigned for the late filing of Form 410.</p>					
3/3/2020	<b>Notice Of Offices To Be Filled</b>	Office Of Secretary Of State	E.C. §12103	-158	9/27/2019
<p>The Secretary of State shall send to the County Clerk/Registrar of Voters Office a list of all the offices, except county officers and judges, for which candidates are to be nominated at the primary election.</p>					
3/3/2020	<b>Declaration of Candidacy Period - Central Committees*</b>	Central Committee Candidates	E.C. 7227, 7422, 7672, 7772, §§8020, 8041, 8061, 8100 et seq	-158 to -88	9/27/2019 to 12/6/2019
<p>Period for filing nomination documents for Central Committees candidates for the Consolidated Primary Election. (See "Qualifications and Requirements" for the specific office in the campaign guide for more information on nomination documents and procedures on filing for office.)</p> <p>Nominations forms for county central committee/county council may be obtained from the County Clerk/Registrar of Voters Office. Candidates must either pay a nonrefundable filing fee or submit sufficient face value signatures-in-lieu (or any combination thereof) prior to the issuance of their nomination forms from the county elections official.</p> <p>*Assuming the Fresno County Central Committees choose to utilize the services of the Fresno County Clerk/Registrar of Voters to conduct their election.</p>					
3/3/2020	<b>Signatures-In-Lieu Of Filing Fees (Judicial Offices)</b>	Judicial Candidates	E.C. §§8061, 8105, 8106	-173 to -118	9/12/2019 to 11/6/2019
<p>Between these dates, any candidate for Judicial office may obtain forms from, and file signatures-in-lieu of paying all or part of the non-refundable filing fee with, the County Clerk/Registrar of Voters Office. Candidates must either pay the filing fee or submit sufficient face value signatures-in-lieu (or any combination thereof) prior to filing their Declaration of Intention.</p>					



Election Date	What	Who	Election Codes	E - Date	Dates
3/3/2020	<b>Signatures-In-Lieu Of Filing Fees (Federal, State, And County Offices)</b>	Federal, State, And County Candidates	E.C. §§8061, 8105, 8106	-173 to -103	9/12/2019 to 11/21/2019
	Between these dates, any candidate for Federal, State, and County office may obtain forms from, and file signatures-in-lieu of paying all or part of the non-refundable filing fee with, the County Clerk/Registrar of Voters Office. Candidates must either pay the filing fee or submit sufficient face value signatures-in-lieu (or any combination thereof) prior to obtaining their nomination forms.				
3/3/2020	<b>Governors Proclamation</b>	Governor/Board Of Supervisors	E.C. §12000	-148	10/7/2019
	By this date the Governor shall issue a proclamation, under his or her hand and the Great Seal of the State, and shall state the time of the election and the offices, if any, to be filled. Copies of the proclamation shall be transmitted to the Boards of Supervisors of the counties.				
3/3/2020	<b>Deadline for Notification of Cross Over Voting</b>	Political Parties	E.C. §13102(c)	-135	10/20/2019
	Last day for a political party to notify the Secretary of State that it has adopted a rule that authorizes a person who has no party preference to vote the ballot of that political party at the primary election.				
3/3/2020	<b>Statement Of Registration</b>	County Clerk/Registrar Of Voters Office	E.C. §2187	-135	10/20/2019
	The County Clerk/Registrar of Voters Office shall send to the Secretary of State a summary statement of the number of voters registered as of the 154th day before the date of the primary election, together with a current copy of the voter file on magnetic tape or in index form.				
3/3/2020	<b>Political Bodies Attempting to Qualify</b>	Political Parties, Office of the Secretary of State	E.C. §2187(d)(1), 5100(b) & (c)	-135	10/20/2019
	Last day for political bodies to deliver petitions to county elections officials in order to qualify as a political party for the primary election. Additionally, the Secretary of State to determine, based on the 154-Day Report of Registration, whether a new political party has qualified for the primary election by registration.				
3/3/2020	<b>Statewide Ballot Measures</b>	Office Of Secretary Of State	Cal. Const. Art. II, §8 (c), E.C. §§9040	-131	10/24/2019
	Last day any statewide ballot initiative or referendum may qualify for the next statewide election ballot. Every measure submitted to the people by the state legislature shall appear on the first statewide election ballot occurring at least 131 days after the adoption of the proposal by legislature.				
3/3/2020	<b>Deadline for Calculation of Central Committee Members - Democratic and Republican*</b>	County Clerk/Registrar Of Voters Office	E.C. §7226, 7421	Date Set By Law	January 31
	The County Clerk/Registrar of Voters Office, no later than January 31 preceding the presidential primary, shall compute the number of members of the committee for the Democratic and Republican party allotted to each supervisor district.				
	*Assuming the Fresno County Central Committees choose to utilize the services of the Fresno County Clerk/Registrar of Voters to conduct their election.				



Election Date	What	Who	Election Codes	E - Date	Dates
3/3/2020	<b>Declaration Of Intention</b> (Judicial Office)	Judicial Candidates	E.C. §§8023, 8024, 8105 (b)	-127 to -118	10/28/2019 to 11/6/2019
<p>Between these dates, candidates for Judicial office must file a Declaration of Intention with the County Clerk/Registrar of Voters in their county of residence. Candidates must either pay the non-refundable filing fee or submit sufficient face value signatures-in-lieu, or any combination thereof, at the time of filing a Declaration of Intention. Checks should be made payable to the "County Clerk/Registrar of Voters".</p> <p>If an incumbent, eligible to be elected, fails to file by 5 p.m. on the final day to file, persons other than the incumbent may file a Declaration of Intention not later than 5 p.m. on the first day for filing nomination papers.</p>					
3/3/2020	<b>Deadline for Calculation of Central Committee Members - American Independent*</b>	Office Of Secretary Of State	EC 7671	-125	10/30/2019
<p>The Secretary of State, no later than 125 days before the presidential primary, shall compute the number of members of the American Independent party central committees to be elected in each county, and shall mail a certificate reporting that information to the elections official of each county and to the Chairperson of the American Independent Party State Central Committee.</p> <p>*Assuming the Fresno County Central Committees choose to utilize the services of the Fresno County Clerk/Registrar of Voters to conduct their election.</p>					
3/3/2020	<b>Notice of Parties Qualified to Participate</b>	Office Of Secretary Of State	§§ 5100(b) & (c), 12103	-125	10/30/2019
<p>Last day for the Secretary of State to prepare and send to each county elections official a notice designating the names of the political parties qualified to participate in the primary election.</p>					
3/3/2020	<b>Semi-Annual Campaign Statement Due</b>	Candidates/Committees	G.C. §§84200, 84218	Please See the Attached FPPC Schedule	
<p>All elected officers, candidates, and committees filing campaign statements in conjunction with an election must file a semi-annual statement covering the report period of July 1st (or from the date of last filing) to December 31st and must be filed not later than January 31st.</p>					
3/3/2020	<b>Signatures-In-Lieu Last Day</b> (Judicial Candidates)	Judicial Candidates	E.C. §§8061, 8106	-118	11/6/2019
<p>Last day candidates for judicial offices may file signatures-in-lieu of paying all or part of the nonrefundable filing fee in the County Clerk/Registrar of Voters Office. The balance of the filing fee not covered by face value signatures must be paid by this date upon filing the Declaration of Intent. Within 10 days after receipt of the petitions, the County Clerk/Registrar of Voters Office shall notify the candidate in writing of any deficiency due to invalid signatures. It is recommended that the candidate deposit a check, not to exceed the amount of the remainder of the filing fee due as a result of the deficiency, with the County Clerk/Registrar of Voters Office, to avoid disqualification due to nonpayment of fees.</p> <p>The candidate may submit the necessary number of valid supplemental signatures and/or pro-rata filing fee prior to the close of the nomination period to make up for the invalid signatures. Each circulator shall be a registered voter of the district or political subdivision in which the candidate is to be voted on and shall serve within the county in which he or she resides.</p>					



Election Date	What	Who	Election Codes	E - Date	Dates
3/3/2020	<b>Declaration Of Intention - Extended Filing Period</b>	Judicial Candidates	E.C. §§8023, 8024, 8105	-117 to -113	11/7/2019 to 11/11/2019
	If an incumbent Judicial officer, eligible to be reelected, fails to file by 5 p.m. on the final day to file, any person who is qualified, other than the incumbent, may file a Declaration of Intention no later than 5 p.m. on the first day for filing nomination papers. The nonrefundable filing fee or sufficient face value signatures-in-lieu (or any combination thereof) shall be deposited at the time of filing the Declaration of Intention.				
3/3/2020	<b>Deadline for Calculation of Central Committee Members - Peace and Freedom, Green, Libertarian*</b>	County Clerk/Registrar Of Voters Office	EC 7751, 7770	-115	11/9/2019
	If the state party chairperson has notified the Secretary of State a county central committee election will be held, the County Clerk/Registrar of Voters Office, no later than 115 days preceding the presidential primary, shall compute the number of members of the committee for the Peace and Freedom, Green, and Libertarian party allotted to each supervisor district.  *Assuming the Fresno County Central Committees choose to utilize the services of the Fresno County Clerk/Registrar of Voters to conduct their election.				
3/3/2020	<b>Nomination Period</b>	Candidates/County Clerk/Registrar Of Voters	E.C. §§8020, 8041, 8061, 8100 et seq	-113 to -88	11/11/2019 to 12/6/2019
	Period for filing nomination documents for all candidates for the Consolidated Primary Election. (See "Qualifications and Requirements" for the specific office in the campaign guide for more information on nomination documents and procedures on filing for office.) Nominations forms for federal, state, and county offices as well as county central committee/county council may be obtained from the County Clerk/Registrar of Voters Office. Candidates must either pay a nonrefundable filing fee or submit sufficient face value signatures-in-lieu (or any combination thereof) prior to the issuance of their nomination forms from the county elections official.				
3/3/2020	<b>Statement Of Qualifications (State Legislative Candidates Only) Optional</b>	State Legislative Candidates	G.C. §85601(c), E.C. §13307	-113 to -88	11/11/2019 to 12/6/2019
	Any candidate for state legislative office who accepts voluntary expenditure limits may submit a 250–word Statement of Qualifications to be printed in the Voter Information Pamphlet portion of the Sample Ballot. The statement will be printed at the candidate’s expense and may not make any reference to any opponent of the candidate. See the campaign guide for costs of statements and guidelines on submitting a statement of qualifications.				
3/3/2020	<b>Statement Of Qualifications (U.S. Representative Candidates Only)</b>	U.S. Representative Candidates	G.C. §85601(c), E.C. §13307, 13307.5	-113 to -88	11/11/2019 to 12/6/2019
	Any candidate for federal U.S. Representative may submit a 250–word Statement of Qualifications to be printed in the Voter Information Pamphlet portion of the Sample Ballot. The statement will be printed at the candidate’s expense. See the campaign guide for costs of statements and guidelines on submitting a statement of qualifications.				



Election Date	What	Who	Election Codes	E - Date	Dates
3/3/2020	<b>Statement Of Qualifications (Non-Partisan Local Office)</b>	Local Candidates/County Clerk/Registrar Of Voters	E.C. §13307 et seq., E.C. §18351	-113 to -88	11/11/2019 to 12/6/2019
<p>Any candidate for nonpartisan local office (including an incumbent in a recall election) may submit a Statement of Qualifications to be printed in the Voter Information Pamphlet portion of the Sample Ballot at the time his or her nomination documents are filed. Candidates who are not required to file nomination documents (i.e. run-off elections), but who wish to file an optional Statement of Qualifications must do so no later than 5 p.m. on the 88th day prior to election. If a jurisdiction requires payment in advance, the candidate must pay the jurisdiction and bring proof of payment at the time of filing. Once filed, the statement may be withdrawn (but not changed) until 5 p.m. the next regular business day following the close of nominations. All statements remain confidential until the close of the nomination (or extended nomination) period. See the campaign guide for costs of statements and guidelines on submitting a Statement of Qualifications. MISREPRESENTATION IN STATEMENT: Any candidate in an election (including an incumbent in a recall election) who knowingly makes a false statement of a material fact in a candidate's statement prepared pursuant to E.C. §11327 or E.C. §13307, with the intent to mislead voters, is punishable by a fine not to exceed one thousand dollars (\$1,000).</p>					
3/3/2020	<b>Campaign Disclosure Statements</b>	Candidates/County Clerk/Registrar Of Voters	G.C. §85201	-113 to -88	11/11/2019 to 12/6/2019
<p>Any candidate who does not anticipate spending or receiving \$1,000 or more in a calendar year may file a Form 470 Campaign Statement – Short Form, which does not require detailed information concerning receipts and expenditures.</p> <p>Any candidate who receives any contributions or loans from others must establish a campaign bank account in California and deposit all the contributions or loans into the account before expenditure. An original and one copy of the Statement of Organization (Form 410) must be sent to the Secretary of State's Office within 10 days of opening the account.</p> <p>Before expending \$1,000 or more of personal funds in a calendar year, any candidate who has not established a campaign account pursuant to Gov't Code §85201(g) shall (1) establish a campaign account before the \$1,000 expenditure threshold is reached; (2) file an original and one copy of the Statement of Organization (Form 410) with the Secretary of State's Office and, if applicable, file a copy with the appropriate local filing officer (this form also contains the campaign bank account information); and (3) file the Officeholder and Candidate Campaign Statement – Short Form 470 Supplement (Form 470 Supplement) with the Secretary of State's Office, the appropriate local filing officer and each candidate seeking the same office. This notice is required to be filed within 48 hours of receiving or making contributions or expenditures of \$1,000 or more. Please refer to the appropriate Information Manual on Campaign Disclosure Provisions for additional information regarding filing obligations for candidates, officeholders and committees supporting or opposing candidates or measures.</p>					
3/3/2020	<b>Statement Of Economic Interests</b>	Candidates/County Clerk/Registrar Of Voters	G.C. §§87200 et seq., 87500	-113 to -88	11/11/2019 to 12/6/2019
<p>Form 700 must be filed not later than the final filing date for the Declaration of Candidacy if it is required by the Conflict of Interest Code for the jurisdiction or by state law.</p>					



Election Date	What	Who	Election Codes	E - Date	Dates
3/3/2020	<b>Code Of Fair Campaign Practices - Voluntary</b>	Candidates/Filing Clerk	E.C. §20400 et seq	-113 to -88	11/11/2019 to 12/6/2019
At the time declaration of candidacy, nomination papers, or any document evidencing a candidate's intention to run for a public office are issued, the elections official shall issue a copy of the Code of Fair Campaign Practices and the provisions of E.C. §20440 et seq. The clerk shall inform each candidate for public office that signing the Code of Fair Campaign Practices is voluntary. Forms so filed shall be retained for public viewing until 30 days after the election.					
3/3/2020	<b>Late Contribution/Expenditure Period</b>	Candidates/Committees	G.C. §§82036, 82036.5, 84203 et seq., 85500	-90 to -1	12/4/2019 to 3/2/2020
Officeholders, candidates, ballot measure and recipient committees that make or receive a late contribution or loan that totals in the aggregate \$1,000 or more, must report the late contribution or expenditure within 24 hours by personal delivery, fax, or guaranteed overnight service. See the appropriate information manual on campaign disclosure provisions of the Political Reform Act for additional information.					
3/3/2020	<b>Consolidation Order (Other Than School District Governing Board Election)</b>	Governing Body/County Clerk/Registrar Of Voters	Ed.C. §5322, E.C. §§10402, 10403, 13247	-88	12/6/2019
Whenever an election called by a district, city or other political subdivision for the submission of any question, proposition or office to be filled, is to be consolidated with a statewide election (or in the case of local elections, when no specific procedure is specified), the jurisdiction calling the election shall, not later than 5 p.m. on this date, file with the Board of Supervisors, and a copy to the County Clerk/Registrar of Voters Office, a resolution of its governing board requesting such consolidation and setting forth the exact form of any question, proposition or office to be voted upon at such election, as it is to appear on the ballot. Measures that exceed 75 words must be abbreviated to 75 words or less to appear on the ballot. The resolution requesting the consolidation shall be adopted and filed at the same time as the ordinance, resolution or order calling the election.					
3/3/2020	<b>Tax Rate Statement (Bond Issue)</b>	Governing Body	E.C. §§9400, 9401	-88	12/6/2019
Final filing date for Tax Rate Statement. Tax Rate Statements shall be printed in the Voter Information Pamphlet portion of the Sample Ballot for any bond issue proposed by a county, city and county, city, district, or other political subdivision, or by any agency, department or board thereof, the security for which constitutes a lien on the property for ad valorem taxes within the jurisdiction and the proposal for which is required to be submitted to the voters for approval.					
3/3/2020	<b>Precinct Boundry Changes</b>	County Clerk/Registrar Of Voters	E.C. §12262	-88	12/6/2019
Precinct boundary changes occurring less than 88 days before an election shall not be effective for purposes of that election.					





Election Date	What	Who	Election Codes	E - Date	Dates
3/3/2020	<b>Notice To Submit Arguments</b>	Proponent/Opponent/County Clerk/Registrar Of Voters	E.C. §§9163, 9286, 9316, 9502, 9600, G.C. §6061	-88	12/6/2019
<p>Based on the time reasonably necessary to prepare and print arguments, analyses and Sample Ballots and to permit the 10-day public examination period, the elections official shall fix and determine a reasonable date prior to the election after which no arguments for or against any measure may be submitted for printing and distribution to the voters. Notice of the date by which arguments must be submitted shall be published by the elections official pursuant to Government Code §6061 (one time). Arguments may be changed until and including the date fixed by the elections official. Arguments submitted must be accompanied by a Statement of Accuracy and signed by each proponent and author, if different. Forms are available from the elections official.</p>					
3/3/2020	<b>File Or Withdraw Nomination Documents Last Day</b>	Candidates/County Clerk/Registrar Of Voters	E.C. §§8020, 8800, 10220, 10407, G.C. §87201	-88	12/6/2019
<p>All nomination documents must be filed no later than 5 p.m. on this date.</p> <ul style="list-style-type: none"> <li>■ Final date for filing the following required documents: Declaration of Candidacy; Nomination papers; Candidate Qualifications; Statement of Economic Interests (only if required by the jurisdiction's Conflict of Interest Code or state law).</li> <li>■ Final date for filing the following optional documents: Code of Fair Campaign Practices; Candidate's Statement of Qualifications.</li> <li>■ Recommended date for filing the Officeholder and Candidate Campaign Statement – Short Form (California Form 470) if the candidate does not intend to raise or spend \$1,000 or more in connection with seeking or holding office.</li> </ul> <p>No candidate whose Declaration of Candidacy has been filed for any primary election may withdraw as a candidate at that primary election.</p>					
3/3/2020	<b>Request For Impartial Analysis - County or School District Measure</b>	County Counsel/County Clerk/Registrar Of Voters	E.C. §§9160, 9280, 9500	-88	12/6/2019
<p>Upon the measure's qualification for the ballot, the County Clerk/Registrar of Voters Office shall transmit a copy of the measure text of each county or school district measure to the County Counsel, who shall prepare an Impartial Analysis of the measure. The analysis is due by the 78th day before the date of the election.</p>					
3/3/2020	<b>Request For Impartial Analysis - Municipal Measure</b>	County Counsel/County Clerk/Registrar Of Voters	E.C. §§9160, 9280, 9500	-88	12/6/2019
<p>Upon the measure's qualification for the ballot, the Council may direct the elections official to transmit a copy of the measure to the City Attorney. The City Attorney shall prepare an Impartial Analysis of the measure showing the effect of the measure on existing law. The analysis shall not exceed 500 words in length and must be forwarded to the County Clerk/Registrar of Voters Office by the 78th day before the date of the election.</p>					
3/3/2020	<b>Request For Financial Analysis</b>	County Auditor	E.C. §9160	-88	12/6/2019
<p>Whenever any county measure qualifies for the ballot, the County Clerk/Registrar of Voters Office shall transmit a copy of the measure to the County Auditor. The Board of Supervisors may direct the County Auditor to prepare a Fiscal Impact Statement estimating any increase or decrease in revenues or cost to the county if the measure is adopted. The Fiscal Impact Statement shall not exceed 500 words and must be forwarded to the County Clerk/Registrar of Voters Office by the 78th day before the date of the election.</p>					



Election Date	What	Who	Election Codes	E - Date	Dates
3/3/2020	<b>Mailed Ballot Precincts</b>	County Clerk/Registrar Of Voters	E.C. §3005	-88	12/6/2019
	Whenever, on the 88th day before the election, there are 250 or fewer persons registered to vote in any precinct, the County Clerk/Registrar of Voters Office may designate such precinct as a mailed ballot precinct. Each voter shall be furnished with an official ballot, as soon as ballots are made available, along with a statement that there will be no polling place for the election. The voter shall not be required to file an application for the ballot.				
3/3/2020	<b>Measure Assignments</b>	County Clerk/Registrar Of Voters	E.C. §13116, 13109	-85	12/9/2019
	On this day the County Clerk/Registrar of Voters Office will assign a letter designation to each local measure that will appear on the ballot.  Measures will be assigned in alphabetical order 85 days before the election by the Elections Official. Beginning with the letter following the last letter assigned in the previous election, assignments will continue through Z, or as close to the end of the alphabet as possible to accommodate all measures filed for the current election. No allowance shall be given to any jurisdiction regarding letter preference.				
3/3/2020	<b>Extended Nomination Period</b>	Candidates/County Clerk/Registrar Of Voters	E.C. §§8022, 8023(b), 8024, 8204, 8800, 10407	-87 to -83	12/7/2019 to 12/11/2019
	If an incumbent, eligible to be elected, fails to file the required nomination documents by 5 p.m. on the last day to file (88 days before the election), anyone (other than the incumbent) who is otherwise qualified shall have five (5) calendar days (until 5 p.m. on the 83rd day before the election) to file for that office. This section does not apply when there is no incumbent eligible to be elected (includes term limits). No candidate whose Declaration of Candidacy has been filed for any primary election may withdraw as a candidate at that primary election.				
3/3/2020	<b>Public Examination Of Materials Required To Be Filed By The 88<sup>th</sup> Day - Tax Rate Statements, Statements of Qualifications, Full Text, etc.</b>	Public/County Clerk/Registrar Of Voters	E.C. §§9190, 9295, 9380, 9509, 13313	-87 to -78	12/7/2019 to 12/16/2019
	Not less than 10 days before the County Clerk/Registrar of Voters Office submits any election materials for printing, the Registrar shall make a copy of such materials available for public examination in the County Clerk/Registrar of Voters Office. A fee may be charged to anyone who wishes to obtain a copy of the materials. During the 10-calendar-day review period provided by this section, any voter of the jurisdiction in which the election is being held, or the County Clerk/Registrar of Voters Office, may seek a writ of mandate or an injunction requiring any or all such materials to be amended or deleted. A peremptory writ of mandate or an injunction shall be issued only upon clear and convincing proof that the material in question is false, misleading, or inconsistent with the requirements of Chapters 2-6 of Division 9 or Chapter 3 of Division 6 of the Elections Code, and that issuance of the writ or injunction will not substantially interfere with the printing or distribution of official election materials as provided by law.				
3/3/2020	<b>Statement Of Qualifications—Withdrawal—Local Nonpartisan Office</b>	Candidates/County Clerk/Registrar Of Voters	E.C. §13307	-87	12/7/2019
	Last day for any candidate, who so desires, to withdraw his or her Statement of Qualifications (unless there is an extension of the nomination period). Statements may be withdrawn (but not changed) during the period for filing nomination papers and until 5 p.m. on the next regular business day following the close of the nomination (or extended nomination) period for the office.				



Election Date	What	Who	Election Codes	E - Date	Dates
3/3/2020	<b>Amendment Or Withdrawal Of Ballot Measures—Last Day</b>	Governing Body	E.C. §9605	-83	12/11/2019
	Notwithstanding any other provision of law, whenever a legislative body has ordered that a measure or proposal be submitted to the voters of any jurisdiction at a special election, the order of election shall not be amended or withdrawn after the 83rd day prior to the election. The order of election shall be amended or withdrawn upon the filing of a resolution by the legislative body stating the specifics concerning the amendment or withdrawal. The resolution shall be filed with the elections official not later than the 83rd day prior to the election.				
3/3/2020	<b>Deadline for Political Party Endorsement for Voter-Nominated Office Candidates</b>	Political Parties	E.C. §13302(b)	-83	12/11/2019
	Last day for the party chairperson of any qualified political party to submit to the county elections official a list of all candidates for voter-nominated office who will appear on any ballot in the county in question, and who have been endorsed by the party. The county elections official shall print any such list that is timely received in the official sample ballot.				
3/3/2020	<b>Public Examination Of Materials Required To Be Filed By The 83<sup>rd</sup> Day—Candidates' Statements Extension</b>	Public/County Clerk/Registrar Of Voters	E.C. §13313	-82 to -73	12/12/2019 to 12/21/2019
	Not less than 10 days before the County Clerk/Registrar of Voters Office submits any election materials for printing, the Registrar shall make a copy of such materials available for public examination in the County Clerk/Registrar of Voters Office. A fee may be charged to anyone who wishes to obtain a copy of the materials. During the 10-calendar-day review period provided by this section, any voter of the jurisdiction in which the election is being held, or the County Clerk/Registrar of Voters Office, may seek a writ of mandate or an injunction requiring any or all such materials to be amended or deleted. A peremptory writ of mandate or an injunction shall be issued only upon clear and convincing proof that the material in question is false, misleading, or inconsistent with the requirements of Chapter 3 of Division 13 of the Elections Code and that issuance of the writ or injunction will not substantially interfere with the printing or distribution of official election materials as provided by law.				
3/3/2020	<b>Statement Of Qualifications—Withdrawal Extension—Local Nonpartisan Offices</b>	Candidates/County Clerk/Registrar Of Voters	E.C. §13307	-82	12/12/2019
	If there has been an extension of the nomination period for a local nonpartisan office, this is the last day for any candidate for that office, who so desires, to withdraw his or her Statement of Qualifications. Statements may be withdrawn, but not changed, during the period for filing nomination papers and until 5 p.m. on the next regular business day after the close of the extended nomination period.				
3/3/2020	<b>Randomized Alphabet</b>	Secretary Of State/County Clerk/Registrar Of Voters	E.C. §13111., E.C. §13112	-82	12/12/2019
	The Secretary of State shall conduct a drawing of the alphabet to determine the order of the names of the candidates to appear on the ballot. The resulting random order of letters constitutes the alphabet for all offices other than multi-county state legislative offices. In addition, and only if applicable, the candidates' names will be rotated pursuant to E.C. §13111. For candidates for multi-county state legislative offices, the County Clerk/Registrar of Voters Office in each affected county shall conduct a randomized alphabet drawing. The result of each county's drawing shall be used only to determine the order of the names of candidates for multi-county legislative offices within such county.				



Election Date	What	Who	Election Codes	E - Date	Dates
3/3/2020	<b>Arguments For Or Against Measure—County, Municipal Or District Measure</b>	Proponents/Opponents	E.C. §§9162, 9163, 9282, 9286, 9315, 9316, 9501, 9502, 9600	-78	12/16/2019
<p>Final filing date for arguments for or against any measure to appear on the ballot. Arguments must be filed in the County Clerk/Registrar of Voters Office not later than 5 p.m. on this date.</p> <p>GENERAL INFORMATION<sup>4</sup> Arguments shall not exceed 300 words and must be accompanied by a Statement of Accuracy and signed by the author(s). Forms are available from the County Clerk/Registrar of Voters Office. Each argument shall be titled either "Argument in Favor of Measure ..." or "Argument Against Measure ..." (letter designation to be filled in after assignment).</p>					
3/3/2020	<b>Impartial Analysis—County Or School District Measure</b>	County Counsel/City Attorney	E.C. §§9160, 9500	-78	12/16/2019
<p>In order to provide for the 10-calendar-day review period, this is the last day for County Counsel to transmit to the County Clerk/Registrar of Voters Office an Impartial Analysis of each county or school district measure, showing the effect on existing law and the operation of the measure. The analysis shall be printed in the Voter Information Pamphlet along with the County Auditor's Fiscal Analysis if requested and arguments for and/or against the measure if submitted. The Impartial Analysis shall not exceed 500 words.</p>					
3/3/2020	<b>Impartial Analysis—Municipal Measure</b>	County Counsel/City Attorney	E.C. §9280	-78	12/16/2019
<p>In order to provide for the 10-calendar-day review period, this is the suggested last day for the City Attorney to transmit to the County Clerk/Registrar of Voters Office an Impartial Analysis of each city measure, showing the effect on existing law and the operation of the measure. The analysis shall be printed in the Voter Information Pamphlet along with the arguments for and/or against the measure if submitted. The Impartial Analysis shall not exceed 500 words.</p>					
3/3/2020	<b>Fiscal Analysis—County Measure</b>	County Auditor	E.C. §9160	-78	12/16/2019
<p>In order to provide for the 10-calendar-day review period, this is the last day for the County Auditor, if so directed by the Board of Supervisors, to transmit to the County Clerk/Registrar of Voters Office a Fiscal Analysis (Fiscal Impact Statement) of each county measure, estimating any increase or decrease in revenues or cost to the county if the measure is adopted. The Fiscal Impact Statement (if any) shall be printed in the Voter Information Pamphlet along with County Counsel's Impartial Analysis, preceding the arguments for and/or against the measure, if submitted. The Fiscal Impact Statement shall not exceed 500 words.</p>					
3/3/2020	<b>Judicial Incumbent—Only Nominee</b>	County Clerk/Registrar Of Voters	E.C. §§8203, 8600 et seq.	-78	12/16/2019
<p>In any county or judicial district in which only the incumbent has filed nomination documents for the office of Superior Court Judge, his or her name shall not appear on the ballot unless a petition has been filed by this date indicating a write-in campaign will be conducted for the office. The petition must be signed by 100 registered voters qualified to vote with respect to that office.</p> <p>If the incumbent's name does not appear on either the Primary or General Election ballot, then on the day of the General Election, the County Clerk/Registrar of Voters shall declare the incumbent judge reelected. No certificate of election shall be issued before the date of the General Election.</p>					



Election Date	What	Who	Election Codes	E - Date	Dates
3/3/2020	<b>Public Examination Of Materials Required To Be Filed By The 78<sup>th</sup> Day—Direct Arguments, Impartial And/Or Fiscal Analyses</b>	County Clerk/Registrar Of Voters	E.C. §§9190, 9295, 9380, 9509	-77 to -68	12/17/2019 to 12/26/2019
<p>Not less than 10 days before the County Clerk/Registrar of Voters Office submits any election materials for printing, the Registrar shall make a copy of such materials available for public examination in the County Clerk/Registrar of Voters Office. A fee may be charged to anyone who wishes to obtain a copy of the materials. During the 10-calendar-day review period provided by this section, any voter of the jurisdiction in which the election is being held, or the County Clerk/Registrar of Voters Office, may seek a writ of mandate or an injunction requiring any or all such materials to be amended or deleted. A peremptory writ of mandate or an injunction shall be issued only upon clear and convincing proof that the material in question is false, misleading, or inconsistent with the requirements of Chapter 2-6 of Division 9 of the Elections Code and that issuance of the writ or injunction will not substantially interfere with the printing or distribution of official election materials as provided by law.</p>					
3/3/2020	<b>Pre-Election Campaign Statement</b>	Candidates And Committees	G.C. §84200 et seq.	Please See the Attached FPPC Schedule	
<p>Officeholders, candidates, ballot measure and recipient committees for this Election must file (by personal delivery or first class mail) a pre-election campaign statement. Candidates and officeholders who expect to receive or spend \$1000 or less during the calendar year may file Form 470 with their nomination documents.</p>					
3/3/2020	<b>Certified List Of Candidates</b>	Secretary Of State/County Clerk/Registrar Of Voters	E.C. §8120	-68	12/26/2019
<p>Secretary of State to transmit the certified list of candidates to all County Registrars no later than this date.</p>					
3/3/2020	<b>Rebuttal Arguments—County, Municipal Or District Measure</b>	Proponents/Opponents	E.C. §§9167, 9285, 9317, 9504, 9600	-68	12/26/2019
<p>If both an argument in favor of and an argument against any measure have been filed, the County Clerk/Registrar of Voters Office shall send copies of each argument to the opposing authors(s). The opposing author(s) may, if desired, file rebuttal arguments no later than 10 days after the final date for filing direct arguments.</p> <p>GENERAL INFORMATION: Rebuttal arguments shall not exceed 250 words and must be accompanied by a Statement of Accuracy and signed by the author(s) or may authorize in writing any other person or persons to prepare, submit, or sign the rebuttal arguments. Forms are available from the County Clerk/Registrar of Voters Office. Each argument shall be titled either “Rebuttal to Argument in Favor of Measure ...” or “Rebuttal to Argument Against Measure ...” (letter designation to be filled in after assignment).</p>					



Election Date	What	Who	Election Codes	E - Date	Dates
3/3/2020	<b>Public Examination Of Materials Required To Be Filed By The 68<sup>th</sup> Day--Rebuttal Arguments</b>	County Clerk/Registrar Of Voters	E.C. §§9190, 9295, 9380, 9509	-67 to -58	12/27/2019 to 1/5/2020
<p>Not less than 10 days before the County Clerk/Registrar of Voters Office submits any election materials for printing, the Registrar shall make a copy of such materials available for public examination in the County Clerk/Registrar of Voters Office. A fee may be charged to anyone who wishes to obtain a copy of the materials. During the 10-calendar-day review period provided by this section, any voter of the jurisdiction in which the election is being held, or the County Clerk/Registrar of Voters Office, may seek a writ of mandate or an injunction requiring any or all such materials to be amended or deleted. A peremptory writ of mandate or an injunction shall be issued only upon clear and convincing proof that the material in question is false, misleading, or inconsistent with the requirements of Chapter 2-6 of Division 9 of the Elections Code and that issuance of the writ or injunction will not substantially interfere with the printing or distribution of official election materials as provided by law.</p>					
3/3/2020	<b>Mailing of UOCAVA Ballots</b>	County Clerk/Registrar of Voters	E.C. §3105 (b)(1)	-60 to -45	1/3/2020 to 1/18/2020
<p>The elections official shall send a Vote-by-Mail ballot to all eligible military and overseas voter (UOCAVA) not earlier than 60 days and not later than 45 days.</p>					
3/3/2020	<b>Statement Of Write-In Candidacy</b>	Write-In Candidate	E.C. §8601	-57 to -14	1/6/2020 to 2/18/2020
<p>Each write-in candidate who desires to have his or her votes counted for a particular office must file a Statement of Write-In Candidacy along with the requisite number of signatures, if any, for such office. Nomination documents for write-in candidacy may be obtained from and delivered to the County Clerk/Registrar of Voters Office between the 57th day and 14th day prior to the date of the election.</p>					
3/3/2020	<b>Statement Of Registration</b>	County Clerk/Registrar Of Voters	E.C. §§2185, 2187, 2190	-50	1/13/2020
<p>The County Clerk/Registrar of Voters Office shall send to the Secretary of State a summary statement of the number of voters registered as of the 60th day before the date of the primary election, together with a current copy of the voter file on magnetic tape or in index form. Upon written request from the chairperson of any county central committee/county council, the County Clerk/Registrar of Voters Office shall make available not less than 30 days prior to the election, a copy of the above referenced tape; and shall make available not less than 25 days prior to the election no more than two copies or, if available, one copy in an electronic form of indices of said voters.</p>					
3/3/2020	<b>State Ballot Pamphlet</b>	Office Of Secretary Of State	E.C. §9094	-40 to -21	1/23/2020 to 2/11/2020
<p>During this period, the Secretary of State's Office shall mail State Ballot Pamphlets to all voters who registered to vote prior to the 60th day before the election.</p>					
3/3/2020	<b>Mail Sample Ballot And Voter Information Pamphlet</b>	County Clerk/Registrar Of Voters	E.C. §§13300, 13303, 13304, 13306	-40 to -10	1/23/2020 to 2/22/2020
<p>Between these dates the County Clerk/Registrar of Voters Office shall mail Sample Ballots and Voter Information Pamphlets to all voters who registered to vote prior to the 54th day before the election. The location of the polling place and its accessibility to persons with disabilities shall be indicated thereon. Voters who registered to vote between the 54th day and 15th day before the election may not be mailed Sample Ballots and Voter Information Pamphlets but will be mailed a notice of polling place.</p>					



Election Date	What	Who	Election Codes	E - Date	Dates
3/3/2020	<b>Vote By Mail Ballots Available</b>	County Clerk/Registrar Of Voters	E.C. §§3001, 3003, 3017, 3021	-29	2/3/2020
	Any qualified voter may apply for a Vote by Mail ballot. Ballots must be obtained from and returned to the County Clerk/Registrar of Voters Office either in person, via an authorized agent, or by mail. All voted ballots must be returned in person, by mail, or by an authorized agent to the County Clerk/Registrar of Voters Office not later than 8 p.m. on Election Day, or delivered in person or by authorized agent to the polls on Election Day. The law permits a spouse, child, parent, grandparent, grandchild, sibling or person residing in the same household to act as an authorized agent for returning Vote by Mail ballots. Ballots applied for within the last seven days prior to the election may not be returned by mail but have no restrictions as to who may be an authorized agent.				
3/3/2020	<b>Mailed Ballot Precincts</b>	County Clerk/Registrar Of Voters	E.C. §3005	-29	2/3/2020
	The County Clerk/Registrar of Voters Office shall mail official ballots to voters residing in mailed ballot precincts beginning this date, along with a notice indicating there will be no polling place for this election. Voted ballots must be received not later than 8 p.m. on Election Day at any polling place in the county or at the County Clerk/Registrar of Voters Office.				
3/3/2020	<b>Precincts, Polling Places &amp; Election Officers</b>	County Clerk/Registrar Of Voters	E.C. §12286	-29	2/3/2020
	Last date for the County Clerk/Registrar of Voters Office to establish all polling places and appoint precinct officers for this election. Immediately following appointments, the County Clerk/Registrar of Voters Office shall mail the appointment notices to the precinct officers.				
3/3/2020	<b>Close Of Registration</b>		E.C. §§2102, 2107, 2115, 2116, 2152	-15	2/17/2020
	Last day for any qualified elector to register or re-register to vote in the upcoming election. A person, who has moved, changed his or her name or who wishes to change political party affiliation must re-register by this date.				
3/3/2020	<b>Write-In Candidacy</b>	Write-In Candidates	E.C. §8600 et seq	-14	2/18/2020
	Last Day to file a Statement of Write-In Candidacy and the requisite number of signatures, if any, with the County Clerk/Registrar of Voters Office. Anyone who desires to be a write-in candidate and to have his or her votes counted for a particular office must file the required documents with the County Clerk/Registrar of Voters Office not later than 5 p.m. on this date. No filing fee is required to run as a write-in candidate. No votes will be counted for an unqualified write-in candidate in any election.				
3/3/2020	<b>New Citizen Registration and Voting</b>	County Clerk/Registrar Of Voters	EC 331, 3500	-14 to 0	2/18/2020 to 3/3/2020
	A new citizen is eligible to register and vote at the office of the county elections official at any time beginning on the 14th day before an election and ending at the close of polls on the election day following the date on which that person became a citizen.  "New citizen" means any person who meets all requirements of an elector of, and has established residency in, the state, except that he or she will become a United States citizen after the 15th day prior to an election.				
3/3/2020	<b>Process Vote By Mail Ballots</b>	County Clerk/Registrar Of Voters	E.C. §15101	10 Business Days Before the Election	
	First day the County Clerk/Registrar of Voters Office may begin to open, prepare and machine read Vote by Mail ballots for the upcoming election. No results may be released until after the polls are closed on Election Day.				



Election Date	What	Who	Election Codes	E - Date	Dates
3/3/2020	<b>Pre-Election Campaign Statement</b>	Candidates/Committees	G.C. §84200 et seq		Please See the Attached FPPC Schedule
	Officeholders, candidates, ballot measure and recipient committees must file (by personal delivery or guaranteed overnight service) a pre-election campaign statement. Candidates and officeholders who expect to receive or spend \$1000 or less during the calendar year may file Form 470 with their nomination documents.				
3/3/2020	<b>State Ballot Pamphlet</b> — <i>Late Registration</i>	County Clerk/Registrar Of Voters	E.C. §9094	-10	2/22/2020
	Last day for the County Clerk/Registrar of Voters Office to mail State Ballot Pamphlets to voters who registered between the 60th day and the 28th day before the election.				
3/3/2020	<b>Notice Of Central Counting Place</b>	County Clerk/Registrar Of Voters	E.C. §12109	-10	2/22/2020
	The County Clerk/Registrar of Voters Office shall publish, at least 10 days before the election, in a newspaper of general circulation in the jurisdiction, a notice specifying the public place to be used to tally votes when ballots are to be counted in a central counting place.				
3/3/2020	<b>Statement Of Registration</b>	County Clerk/Registrar Of Voters	E.C. §2187(d)(3), 2187(d)(5)	-7	2/25/2020
	The County Clerk/Registrar of Voters Office shall send to the Secretary of State a summary statement of the number of voters registered as of the 14th day before the date of the primary election and general election, together with a current copy of the voter file on magnetic tape or in index form.				
3/3/2020	<b>Vote By Mail Ballots</b>	Voters/County Clerk/Registrar Of Voters	E.C. §§3001, 3021	-7	2/25/2020
	Last day for the County Clerk/Registrar of Voters Office to receive and process Vote by Mail ballot applications by mail for the upcoming election. After this date, any voter may apply in person to obtain a Vote by Mail ballot if he or she will be unable to go to the polls on Election Day. Voters unable to request a ballot in person may designate in writing any person as an authorized agent to obtain and return the Vote by Mail ballot on their behalf.				
3/3/2020	<b>Publish Polling Places</b>	County Clerk/Registrar Of Voters	E.C. §12105	-7	2/25/2020
	Not later than this date the County Clerk/Registrar of Voters Office shall publish a notice containing the list of polling places designated for each election precinct.				
3/3/2020	<b>Post Precinct Officers And Polling Places</b>	County Clerk/Registrar Of Voters	E.C. §§12105.5, 12108	-7	2/25/2020
	Not later than this date the County Clerk/Registrar of Voters Office shall post, at the elections office and on the official website, a list of all current polling places in each precinct and a list of precinct board members and political party affiliation appointed by the 15th day before the election.				
3/3/2020	<b>Election Day</b>	Voters/County Clerk/Registrar Of Voters	E.C. §§3017, 3020, 3021, 10541, 14212	0	3/3/2020
	Polls are open from 7 a.m. to 8 p.m. on Election Day. Vote by Mail ballots may be returned in person or by authorized agent not later than 8 p.m. either to the County Clerk/Registrar of Voters Office or to any polling place in the county. The law permits a spouse, child, parent, grandparent, grandchild, sibling or person residing in the same household to act as an authorized agent for returning Vote by Mail ballots.				





Election Date	What	Who	Election Codes	E - Date	Dates
3/3/2020	<b>Official Canvass</b>	County Clerk/Registrar Of Voters	E.C. §§362, 15301, 15360	2	3/5/2020
	Last day the County Clerk/Registrar of Voters Office may begin the Official Canvass of the votes cast. During the Official Canvass of every election in which a voting system is used, the County Clerk/Registrar of Voters Office shall conduct a public manual tally of ballots cast in 1% of the precincts chosen at random by the elections official. In addition to the 1% count, the County Clerk/Registrar of Voters Office shall tally one additional precinct for each contest not included in the initial group of precincts.				
3/3/2020	<b>Last Day to Receive Vote-by-Mail Ballot by Mail</b>	County Clerk/Registrar Of Voters	E.C. §4103	3	3/6/2020
	If a vote-by-mail ballot is received by the voter's elections official via the United States Postal Service or a bona fide private mail delivery company no later than three days after election day and either (1) the ballot is postmarked on or before election day or is time stamped or date stamped by a bona fide private mail delivery company on or before election day or if the ballot has no postmark, a postmark with no date, or (2) an illegible postmark, the vote by mail ballot identification envelope is date stamped by the elections official upon receipt of the vote by mail ballot from the United States Postal Service or a bona fide private mail delivery company, or and is signed and dated on or before election day it shall be determined to be timely cast.				
3/3/2020	<b>Completion Of Canvass</b>	County Clerk/Registrar Of Voters	E.C. §15372	30	4/2/2020
	The Official Canvass of the election must be completed not later than this date and results certified to the governing body of each jurisdiction for adoption. In the case of elections conducted on the first Tuesday after the first Monday in November of odd-numbered years, the Official Canvass must be completed no later than the last Monday before the last Friday of that month.				
3/3/2020	<b>Declare Candidates Elected</b>	County Clerk/Registrar Of Voters	E.C. §§15400, 15401	28	3/31/2020
	Upon receipt of the Certification of Results from the County Clerk/Registrar of Voters Office, the governing body shall meet to adopt the certification. For all county and local offices, the County Clerk/Registrar of Voters Office shall prepare and deliver to each person elected a Certificate of Election.				
3/3/2020	<b>Post Precinct Officers And Polling Places</b>	County Clerk/Registrar Of Voters	E.C. §§12105.5, 12108	28	3/31/2020
	Not later than this date the County Clerk/Registrar of Voters Office shall post, at the elections office and on the official website, an updated list of the precinct board members and political party affiliation who actually served on Election Day. This list shall remain posted for 30 days after the completion of the canvass.				
3/3/2020	<b>Statement Of The Vote</b>	Office Of Secretary Of State	E.C. §15501	38	4/10/2020
	Last day for the Secretary of State to compile results from all counties and issue Certificates of Nomination or Election to successful candidates for State Legislative and Constitutional offices.				
3/3/2020	<b>Semi-Annual Campaign Statement Due</b>	Candidates/Committees	G.C. §§84200, 84218	Refer to FPPC Filing Schedule	
	All elected officers, candidates, and committees filing campaign statements in conjunction with an election must file a semi-annual statement covering the report period of May 18th (or from the date of last filing) to June 30th and must be filed not later than July 31st.				

**Fair Political Practices Commission**  
**Filing Schedule for**  
**Candidates and Controlled Committees for Local Office**  
**Being Voted on March 3, 2020**

<b>Deadline</b>	<b>Period</b>	<b>Form</b>	<b>Notes</b>
<b>Jan 31, 2020**</b> <i>Semi-Annual</i>	* – 12/31/19	<a href="#">460</a> or <a href="#">470</a>	<ul style="list-style-type: none"> <li>• <b>460:</b> All committees must file Form 460.</li> <li>• <b>470:</b> If a candidate raised or spent less than \$2,000 during 2019, file Form 470 (see below).</li> <li>• May be filed on January 23, 2020.</li> </ul>
<b>Within 24 Hours</b> <i>Contribution Reports</i>	12/4/19 – 3/3/20	<a href="#">497</a>	<ul style="list-style-type: none"> <li>• File if a contribution of \$1,000 or more in the aggregate is received from a single source.</li> <li>• File if a contribution of \$1,000 or more in the aggregate is made to or in connection with <i>another</i> candidate or measure being voted upon March 3, 2020.</li> <li>• The recipient of a non-monetary contribution of \$1,000 or more in the aggregate must file a Form 497 within 48 hours from the time the contribution is received.</li> <li>• File by personal delivery, e-mail, guaranteed overnight service or fax. The committee may also file online, if available.</li> </ul>
<b>Jan 23, 2020</b> <i>1<sup>st</sup> Pre-Election</i>	1/1/20 – 1/18/20	<a href="#">460</a> or <a href="#">470</a>	<ul style="list-style-type: none"> <li>• Each candidate listed on the ballot must file Form 460 or Form 470 (see below).</li> </ul>
<b>Feb 20, 2020</b> <i>2<sup>nd</sup> Pre-Election</i>	1/19/20 – 2/15/20	<a href="#">460</a>	<ul style="list-style-type: none"> <li>• All committees must file this statement.</li> <li>• File by personal delivery or guaranteed overnight service. The committee may also file online, if available.</li> </ul>
<b>Jul 31, 2020</b> <i>Semi-Annual</i>	2/16/20 – 6/30/20	<a href="#">460</a>	<ul style="list-style-type: none"> <li>• All committees must file Form 460 unless the committee filed termination Forms 410 and 460 before June 30, 2020.</li> </ul>

**Additional Notes:**

- **\* Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- **Local Ordinance:** Always check on whether additional local rules apply.
- **\*\* Deadlines:** Due to the election being held early in the year, the deadline for the first pre-election statement for calendar year 2020 is earlier than the deadline for the semi-annual statement for calendar year 2019. A candidate/committee active in both calendar years may file the 2019 statement on January 23, 2020.
- **Deadline Extensions:** Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to the deadline for a Form 497 due the weekend before the election, or to any Form 496. Such reports must be filed within 24 hours regardless of the day of the week. Statements filed after the deadline are subject to a \$10 per day late fine.
- **Method of Delivery:** All paper filings may be filed by first class mail unless otherwise noted. A paper copy of a statement may not be required if a local agency requires online filing pursuant to a local ordinance.
- **Form 501:** All candidates must file Form 501 (Candidate Intention Statement) before soliciting/receiving contributions.

## Fair Political Practices Commission

- **Form 460:** Candidates who have raised/spent \$2,000 or more file the Form 460. The Form 410 (Statement of Organization) must also be filed once \$2,000 or more has been raised/spent.
- **Form 470 (2019):** Non-incumbent candidates who raised or spent less than \$2,000 during 2019 and did not have an open committee must file Form 470 by January 31, 2020.
- **Form 470 (2020):** Candidates who do not raise or spend \$2,000 or more (or anticipate raising or spending \$2,000 or more) in 2020 and do not have an open committee may file Form 470 on or before January 23, 2020. If, later during the calendar year, the candidate raises or spends \$2,000 or more, a Form 470 Supplement and a Form 410 must be filed.
- **Independent Expenditures:** Committees making independent expenditures totaling \$1,000 or more to support or oppose other candidates or ballot measures also file:
  - [462](#): This form must be e-mailed to the FPPC within 10 days.
  - [496](#): This form is due within 24 hours if made in the 90-day, 24-hour reporting period of the candidate's or measure's election. Refer to the applicable filing schedule. Form 496 is filed with the filing officer in the jurisdiction of the affected candidate or measure.
- **After the Election:** Reporting requirements will depend on whether the candidate is successful and whether a campaign committee is open. See [Campaign Disclosure Manual 2](#) for additional information.
- **Public Documents:** All statements are public documents.
- **Resources:** Campaign manuals and other instructional materials are available [here](#). Or, visit [www.fppc.ca.gov](http://www.fppc.ca.gov) > Learn > [Campaign Rules](#).